

### YEARLY STATUS REPORT - 2020-2021

Part A		
Data of the Institution		
1.Name of the Institution	BAPUJI EDUCATIONAL ASSOCIATION COLLEGE OF DENTAL SCIENCES	
• Name of the Head of the institution	DR. VASUNDHARA SHIVANNA	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
Phone No. of the Principal	08192231285	
• Alternate phone No.	08192236493	
Mobile No. (Principal)	9844118814	
• Registered e-mail ID (Principal)	principalcods@gmail.com	
Alternate Email ID	shobhaprakash5@yahoo.com	
• Address	PB NO 327, PAVILLION ROAD	
• City/Town	DAVANGERE	
• State/UT	KARNATAKA	
• Pin Code	577004	
2.Institutional status		
Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	Private
• Name of the Affiliating University	RAJIV GANDHI UNIVERSITY OF HEALTH SCIENCES, BANGLORE
• Name of the IQAC Co-ordinator/Director	DR. SHOBHA PRAKASH
• Phone No.	08192231285
• Alternate phone No.(IQAC)	9986914030
Mobile No:	9663121305
• IQAC e-mail ID	iqaccods@gmail.com
• Alternate e-mail address (IQAC)	shobhaprakash5@yahoo.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://cods.edu/wp-content/uploa ds/2022/08/AQAR-2019-2020.pdf
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://cods.edu/wp-content/uploa ds/2022/08/Academic- Calender-2020-2021.pdf

#### **5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	2.80	2013	05/01/2013	04/01/2018

#### 6.Date of Establishment of IQAC

28/12/2007

### 7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Depart ment/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	Nil	0

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	<u>View File</u>	

9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• (Please upload, minutes of meetings and action taken report)	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount	0	
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Initiation of Online Digital Classes for Under graduate and Post graduate students		
Covid Vaccination for all the students and teaching and non teaching faculty of the institution		
Deputation of Postgraduates and Internees to Covid Centres in Davangere for Covid related Duties		
Awareness to Students and Staff regarding SOP and Covid norms		
Covid infection Protection kits were provided to students and Faculty members for preventing infection while treating patients		
12.Plan of action chalked out by the IQAC in the Quality Enhancement and the outcome achieved be provided).	e beginning of the Academic year towards I by the end of the Academic year (web link may	

During Covid 19 pandemic, academic activities were conducted online following the University and DCI Guidelines
Lectures were delivered on Safety SOP(COVID) to all students, paradental and teaching staff
Post sensitization students were provided with Safety Kits to treat patients with dental emergency taking appropriate safety measures
Yes
Date of meeting(s)
10/03/2021
Yes

• If yes, give a brief description and a list of modules currently operational

Management information system (MIS)

Each department has distinctive information needs. For example: the accounting department needs yearly financial statements; the OPD reception department needs the patient management system; A faculty needs not only to track the patient visiting his/her own department, but also to follow up treatment in the other department. The MIS provides diverse services to specific information needs for each department.

#### INDOTECH

College of Dental Sciences uses an ERP software called as *Indotech* that serves all such purposes by using the local network of connected computers. *The operational users of MIS* are the frontline people running the daily operations and thus the software is found in various modules. These are:

The Patient information module for treatment and financial transactions in various Dental departments;

The student information module for students' admission and their progression;

The faculty information module for the working days, salary component, etc.;

The Stock and Stores information module that looks upon all the consumables and other maintenance;

The Library module for the accounts related to photocopying.

The Managerial and strategic users of MIS are the next level users who can visualize the overall information and generate reports for control and analysis of information and finally for decision making.

LIBSYS

The library section has its own ILMS software called LIBSYS which inturn is a group of integrated management systems.

These are:

The Acquistion system: ordering, monitoring their receipts, invoice processing, accessioning, expenditure and budget analysis.

The Circulation system: maintains membership records, functions related to circulation, bindery record management, books on display, latest additions, etc...

The Serial System: periodical subscriptions and subsequent monitoring of arrival.

The Article Indexing System: to create and maintain a separate articles database.

OPAC system: is like a search engine that can narrow down a search. This has additional features like periodic list of recent additions, checked out materials and reserve materials.

TALLY ERP 9

All the book accounts are maintained in the Tally ERP 9 software. All the transactions pertaining to the bank accounts, individual ledgers, like Sundry Advances and Deposits, Sundry Liabilities, supplier advances, Fixed assets account, current asset ledgers, etc.... and the receipts and payments are also done. The bank reconciliation, the budgeted income and expenditure account and balance is also prepared. The software helps by providing information during external auditing.

#### **15.Multidisciplinary** / interdisciplinary

Our institution offers one program for Undergraduates (BDS) and 9 Programs for Postgraduates (MDS) leading to award of degrees pertaining to Dentistry only.

However, within the current regulations of University and the Statutory body, the HEI has specialised Medical college staff, coming from other discipline(i.e MBBS), there by the regular program itself is having the interdisciplinary courses like Anatomy, Biochemistry, Physiology, Pharmacology, Microbiology, General Pathology, General Medicine and General Surgery. Outside the core courses of BDS and MDS, the HEI had also introduced numerous certificate and value added courses which are multidisciplinary/ interdisciplinary in nature, like for example certificate course in `Implantology', `Constitution of India' and `Biostatistics'.

Since the institute is present in a multidisciplinary campus having other HEIS of Bapuji Educational Association, the college council members are aware of this strength and were taking up the agenda of NEP 2020 in every meeting and is being discussed for future preparedness of multidisciplinary program adjustments. The College management is planning to adopt for the system of multidisciplinary courses in the future, with collaborations in teaching, research as well as in services, offering Bachelor and Master degree programmes and Vocational (skill development) courses. There is awareness and preparedness for the new system where in we expect our HEI being affected with gradual phasing out of current affiliations and

#### formation of new 'cluster of institutes' in the coming future.

#### 16.Academic bank of credits (ABC):

As per the UGC (Establishment and Operation of Academic Bank of Credits in higher Education) Regulations, the University has to register itself for the Academic Bank of Credits. The provision will help those with programs having Choice based credit system and who exit or enter a programme during the programme duration. As per the new regulations of DCI, CBCS system is being just released and integration of our discipline Credits with the credits of UGC credit bank, is being proposed, probably may take another one or two years. The college council members are aware of this and were taking up the future preparedness under the agenda of implementation of NEP 2020 in every meeting. However, HEI guiding the students to register for National Academic Depository (NAD), upload the certificates in DigiLocker and prepare to link the same in the registered portal of Academic Bank of Credits.

#### **17.Skill development:**

The HEI offers several vocational and skill education courses, embedded within the course time of their BDS and MDS program. They are designed for the skill development, holistic development as well as employability enhancement of an individual. These courses vary from communication skills to a variety of technical skills like laser dentistry, stress management etc.. There are faculty in our HEI having the background of allied health industries. Our collaborations with industries and other HEIs for research, projects and internships help students for acquaintance to the work culture in various environment as well as acquiring the experience of handson practice. Our representative of Academic Council in the University had also suggested revision of curriculum to integrate respective specialties with the emerging technologies and skills. In a significant move towards NEP and the new DCI regulations, the HEI is in the process of implementing bridge courses that helps a student move horizontally. To move in the right spirit of NEP, the HEI intends to make one vocational course mandatory for Students either online or blended mode in association with NSDC.

**18.**Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The current education system is the continuum of the British colonial India and there is an urgent preservation and promotion of the forgotten culture, diversity and other natural wealth of India, with its rich inherent scientific nature. To significantly strengthen a sense of identity, belonging, pride and 'inherent scientific knowledge' NEP has proposed this kind of integration. IQAC is aware of this fact and HEI is taking several measures according to it. The earliest measure is sensatization of students to cultural practices and traditions through fests and events such as Onam, Ethnic Day etc and competitions involving Indian traditions such as rangoli, yoga etc. Students were made aware of the fact that there are dictionaries and regional language books. There are skill sessions to make use of translation softwares. There are regular value added courses on 'Indian Constitution' and 'Learn to speak Kannada', every year with documentation following the protocol of University Ordinance. It has also been strongly advocated to teachers for the use of regional languages like Kannada and Hindi for students with poor English comprehension. All the department name plates were long back translated into Kannada terminologies. Yoga programs have been regularly conducted which maintains awareness of our traditional system for the individual well being.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is emphasized in NEP 2020 and is a student-centric teaching and learning methodology in which the course curriculum planning, delivery and assessment are all planned to achieve the stated objectives as outcomes in the form of competencies. Although the most recent DCI regulation document shows respective competencies in each course, the HEI had long back come out with course outcomes and competencies stated in accordance with the curriculum mentioned in our affiliating university ordinance. So measures were in place to measure their attainments in courses and programmes by inculcating them into the assessment methodology like OSPE/OSCE with all the questions related to competencies that assesses not only cognitive skills (Bloom's Taxonomy) but also include Affective skills and Psychomotor skills. In order to make sure that a exiting graduate at the end of the program are attaining all 'graduate attributes', surveys are conducted from the students about their perception that focus on skills and attitudes and indirect feedbacks collected from employers, internship supervisors and other stakeholders about the exit graduate so that they are industry ready or self employable in their professional practice. The curriculum committee and the Principal will ensure the reliability and validity of the attainment process.

**20.Distance education/online education:** 

In the beginning of the pandemic before the faculty started teaching courses online. Ever since the start of Covid pandemic there is a significant shift in the methodology of Teaching-Learning, by replacing all class room teaching to online education. Our institute carried out the regular course classes on zoom not only to the BDS students, but also departmental Seminars & Journal clubs for Postgraduates, followed by the online internal assessments and online year end summative assessments, mimicking any distance education program altogether. Faculty underwent courses to learn about online teaching. In the right spirit of NEP 2020, our HEI is determined to encourage our students and faculty to register from a list of healthcare related courses in SWAYAM portal and NSDC portal, then write their online examinations to fetch certificates. HEI is committing to a new resolution making students mandatory to take atleast one or two such courses compulsorily that add value to their resume, skill and other future endeavours, followed by necessary approvals to include the Credit Transfer Scheme to same students. HEI is even considering the credits earned if the student is willing to learn courses from international education forums, like Coursera, EdX, etc.

Extended I Tome		
2.Student		
2.1		383
Total number of students during the year:		
File Description	Documents	
Data Template		<u>View File</u>
2.2		105
Number of outgoing / final year students during the year:		
File Description Documents		
Data Template		<u>View File</u>
2.3		87
Number of first year students admitted during the y	ear	

**Extended** Profile

File Description	Documents	
Data Template	View File	
4.Institution		
4.1	38291695	
Total expenditure, excluding salary, during the year Lakhs):	(INR in	
File Description	Documents	
Data Template	<u>View File</u>	
5.Teacher		
5.1	94	
Number of full-time teachers during the year:		
File Description	Documents	
Data Template	<u>View File</u>	
5.2	96	
Number of sanctioned posts for the year:		
File Description	Documents	
Data Template	<u>View File</u>	
Par	t B	
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum defined process as prescribed by the respective regu		
The curriculum planning and designing is done by the parent university i.e., Rajiv Gandhi University of Health Sciences (RGUHS), based on the guidelines of Dental Council of India (DCI). Our institution - College of Dental Sciences (CODS), is affiliated to RGUHS, ensures that the academic events are implemented and evaluated periodically for BDS and MDS programs, as prescribed by RGUHS & DCI.		

Our mission is to prepare through excellence in educational experience, globally competent oral health care Professionals for science based ethical practice, which is sensitive to local expectations and social values which is taught to the students in our institution.

The academic calendar is implemented every year with inputs from all stakeholders in the Curriculum committee, Heads of various Departments, the employers and also members of Board of Studies and Academic Councils at the University. The curriculum implementation has evolved through the years since the year of establishment of the institution in 1991 and currently the Revised Scheme is implemented for UG and PG Programs offered by the college. Active demonstrations at all levels in UG and PG curriculum is implemented with student teacher interaction, periodic Internal Assessments to evaluate complete learning process and curriculum implementation is focused on evidence-based dentistry.

File Description	Documents
Minutes of the meeting of the college curriculum committee	https://cods.edu/wp-content/uploads/2022/09/ Minutes-of-the-meeting-of-the-college- curriculum-committee2020-21.pdf
Any other relevant information.	Nil

**1.1.2** - Number of fulltime teachers participating in BoS /Academic Council of Universities during the year. (Restrict data to BoS /Academic Council only)

1

File Description	Documents
Details of participation of teachers in various bodies(Data Template)	<u>View File</u>
Scanned copies of the letters supporting the participation of teachers	<u>View File</u>
Any other relevant information	No File Uploaded

#### **1.2 - Academic Flexibility**

**1.2.1** - Number of inter-disciplinary / inter-departmental courses /training across all the Programmes offered by the College during the year

#### **1.2.1.1** - Number of courses offered across all programmes during the year

#### 45

File Description	Documents
List of Interdisciplinary /interdepartmental courses /training across all the programmes offered by the College during the year	<u>View File</u>
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>
Any other relevant information	No File Uploaded

### **1.2.2** - Number of students enrolled in subject-related Certificate/ Diploma / Add-on courses as against the total number of students during the year

2

File Description	Documents
Details of the students enrolled in subject-related	<u>View File</u>
Certificate/Diploma/Add-on courses	<u>View File</u>
Any other relevant information	No File Uploaded

#### **1.3 - Curriculum Enrichment**

1.3.1 - The Institution integrates cross-cutting issues relevant to gender, environment and sustainability, human values, health determinants, Right to Health and emerging demographic issues and Professional Ethics into the Curriculum as prescribed by the University / respective regulative councils

Regarding GENDER issues, the BDS I-IV Year Students, Internees actively participate in International women's day Gender equality and safety awareness programs annually.

In Programs related to ENVIRONMENT AND SUSTAINABILITY to all Students take part in World Environment Day, Water Treatment Plant Field Visit, Planting of tree sapling is performed for the benefits of a clean, green, pollution and plastic free environment All the students are sensitised to HUMAN VALUES through Anti ragging Program, No tobacco Day, World Oral Health Day, World Disability Day.

For addressing HEALTH DETERMINANT related issues all students of final year BDS Program actively participate in treatment camps organized by the institution periodically.

Denture Camp for Geriatric Patient care are annually conducted through the MoU - Danta Bhagya Yojane with the Health and Family Welfare Service, Govt. of Karnataka,

The Importance of oral hygiene practices and demonstration of brushing technique is to all UG students. In the current pandemic situation COVID safety measures practiced at all Departments along with Professional Ethics and Ethical concerns regarding medical and dental issues are explained to students through lectures.

File Description	Documents
List of courses with their descriptions	https://cods.edu/wp-content/uploads/2022/09/ 1.3.1-The-Institution-integrates-cross- cutting-issues.pdf
Any other relevant information	Nil

### **1.3.2** - Number of value-added courses offered during the year that impart transferable and life skills

3

File Description	Documents
Number of value-added courses offered during the year that impart transferable and life sk	<u>View File</u>
List of-value added courses (Data template)	<u>View File</u>
Any other relevant information	No File Uploaded

#### 1.3.3 - Number of students enrolled in the value-added courses during the year

File Description	Documents
List of students enrolled in value- added courses (Data template)	<u>View File</u>
Any other relevant information	<u>View File</u>

## **1.3.4** - Number of students undertaking field visits/Clinical / industry internships/research projects/industry visits/community postings (data for the academic year)

213

File Description	Documents
Any other relevant information	No File Uploaded
List of programmes and number of students undertaking field visits/internships/research projects/industry visits/community postings (Data template)	<u>View File</u>
Total number of students in the Institution	<u>View File</u>

#### 1.4 - Feedback System

terms of: Options (Opt any one that is

1.4.1 - Mechanism is in place for obtaining	c.	Any	2	of	the	above
structured feedback on curricula/syllabi from						
various stakeholders Students Teachers						
Employers Alumni Professionals						

File Description	Documents		
Stakeholder feedback reports as stated in the minutes of meetings of the College Council /IQAC/ Curriculum Committee	<u>View File</u>		
URL for feedback report	https://assessmentonline.naac.gov.in/storage /app/public/agar/23138/23138_1200_3516.pdf?1 <u>664173733</u>		
Data template	<u>View File</u>		
Any other relevant information	No File Uploaded		
1.4.2 - Feedback on curricula an obtained from stakeholders is p	•		

applicable): Feedback collected, analyzed and action taken on feedback besides such documents made available on the institutional website Feedback collected, analyzed and action has been taken Feedback collected unanalyzed Feedback collected E. Feedback not collected

File Description	Documents
URL for stakeholder feedback report	https://cods.edu/wp-content/uploads/2022/09/ stakeholder-feedback-report.pdf
Action taken report of the Institution on the feedback report as stated in the minutes of meetings of the College Council/IQAC	<u>View File</u>
Any other relevant information	No File Uploaded

#### **TEACHING-LEARNING AND EVALUATION**

#### 2.1 - Student Enrollment and Profile

**2.1.1** - Due consideration is given to equity and inclusiveness by providing reservation of seats to all categories during the admission process.

**2.1.1.1** - Number of seats filled against seats reserved for various categories as per applicable reservation policy during the year

File Description	Documents
Copy of letter issued by State Govt. or and Central Government (which-ever applicable) Indicating there served categories to be considered as per the GO rule (translated in English)	<u>View File</u>
Final admission list published by the HEI	<u>View File</u>
Admission extract submitted to the state OBC, SC and ST cell every year.	No File Uploaded
Annual Report/ BOM report/ Admission report duly certified by the Head of the Institution	<u>View File</u>
Information as per data template	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 2.1.2 - Number of seats filled in for the various programmes as against the approved intake

File Description	Documents
Relevant details certified by the Head of the Institution clearly mentioning the programs that are not covered under CET and the number of applications received for the same	No File Uploaded
Any other relevant information	<u>View File</u>
Data template	<u>View File</u>

## **2.1.3** - Number of Students enrolled demonstrates a national spread and includes students from other states

#### 2.1.3.1 - Number of students from other states; during the year

File Description	Documents
Total number of students enrolled in th	<u>View File</u>
E-copies of admission letters of the students enrolled from other states	<u>View File</u>
Institutional data in prescribed format (Data template)	<u>View File</u>
Any other relevant information	<u>View File</u>

A. All of the Above

#### 2.2 - Catering to Student Diversity

2.2.1 - The Institution assesses the learning levels of the students, after admission and organizes special Programmes for advanced learners and slow performers The Institution: Follows measurable criteria to identify slow performers Follows measurable criteria to identify advanced learners Organizes special programmes for slow performers Follows protocol to measure student achievement

File Description	Documents
Any other relevant information	<u>View File</u>
Criteria to identify slow performers and advanced learners and assessment methodology	<u>View File</u>
Details of special programmes for slow performers and advanced Learners	<u>View File</u>
Student participation details and outcome records	<u>View File</u>

#### 2.2.2 - Student - Fulltime teacher ratio (data for the academic year)

Number of Students	Number of Full Time Teachers
87	94

File Description	Documents
List of students enrolled in the preceding academic year	<u>View File</u>
List of full time teachers in the preceding academic year in the college	<u>View File</u>
Institutional data in prescribed format (data templates)	<u>View File</u>
Any other relevant information	No File Uploaded

2.2.3 - Institution facilitates building and sustenance of innate talent /aptitude of individual students (extramural activities/beyond the classroom activities such as student clubs, cultural societies, etc)

One of the main motto of the institute is the overall development of a student, hence equal importance is given for both curricular and extra-curricular aspects. Extra-curricular activities are the activities that are done outside the classroom like various sports, cultural and community services. These activities help students to develop problem solving, reasoning, critical and creative thinking, communication and collaborative abilities, time management, social skills and relationship building, self-confidence and commitment.

Various programs are conducted through this club annually. Students are motivated to participated in various inter-collage festivals, zonal levels and university level competitions.

#### As there was a Covid 19 pandemic all the activities were suspended as per the RGUHS and Government of India guidelines

File Description	Documents
Appropriate documentary evidence	Nil
Any other relevant information	Nil

#### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods are used for enhancing learning experiences by: Experiential learning Integrated/inter disciplinary learning Participatory learning Problem solving methodologies Self-directed learning Patient-Centric and Evidence-Based Learning Learning in the Humanities Project-based learning Role play

Student centric methods have brought revolutionary changes in teaching learning methods. Shift from passive to active involvement

of students helps them to cultivate interest to learn, increases creativity skills and motivates them to explore in depth. Our institution has implemented various student centric methods for enhancing learning experiences by actively involving students. Ours being health care institute with daily good number of patients students have more opportunities & exposure to all varieties of conditions to learn by actually doing the procedures needed to the patients. Interdisciplinary learning links across different subjects and thereby helps students to have multiple viewpoints on a given topic which inturn increases the capacity of the student to understand the topic better by applying different subject knowledge which also helps in solving complex issues. To enhance students skill to increase the ability to solve the problems they are tutored where a case condition is given to group of students by staff and asked to recognize the problem, provide ideas to treat the problem and how to implement followed by analyzing the result. Good Experience of faculty contribute in large amount to evidence based learning. Their vast knowledge help students to learn and practice with evidence.

File Description	Documents
Learning environment facilities with geo tagged photographs	<u>View File</u>
Any other relevant information	No File Uploaded
2.3.2 - Institution facilitates the of Skills Laboratory / Simulation B The Institution: Has Basic Clinic Simulation Training Models and skills in the relevant disciplines. simulators for simulation-based structured programs for training assessment of students in Clinica Simulation based learning. Conce programs for the faculty in the of skills lab and simulation method learning	Based Learning ical Skills / d Trainers for . Has advanced training Has ig and al Skills Lab / ducts training use of clinical

File Description	Documents
List of clinical skills models	<u>View File</u>
Geo tagged photographs of clinical skills lab and simulation centre	<u>View File</u>
List of training programmes conducted in the facilities during the year	<u>View File</u>
Any other relevant information	No File Uploaded

2.3.3 - Teachers use ICT-enabled tools for effective teaching and learning process including online eresources

All faculty of the institution use ICT enabled tools for effective teaching during theory classes, case discussions by means of PPT presentations using animation, AV aids . All classrooms, department seminar rooms and auditorium are enabled with LCD projectors, computer, Internet, AV aids for effective teaching and learning. College library has got subscription to Numerous E resources, online study materials, ejournals, CD, DVD of study materials for access to faculty and students. During pandemic of COVID-19 our faculty could deliver effective teaching using E classrooms through online app. Frequent training programs to faculty are conducted to use ICT enabled tools in their teaching. College campus is Wi-Fi enabled which give free access to students and faculty. Institution examination and valuation centre is equipped with cameras for live streaming of examination and online valuation of answer paper to RGUHS.

File Description	Documents
Details of ICT-enabled tools used for teaching and learning	https://cods.edu/wp-content/uploads/2022/09/ 1-Details-of-ICT-enabled-tools-with- photos.pdf
List of teachers using ICT- enabled tools (including LMS)	https://cods.edu/wp-content/uploads/2022/09/ LIST-OF-FACULTIES-2020-21.pdf
Webpage describing the "LMS/ Academic Management System"	https://cods.edu/wp-content/uploads/2022/09/ eis2_Demo_2.6-webpage-1.pdf
Any other relevant information	Nil

2.3.4 - Student :Mentor Ratio (preceding academic year)		
Number of Mentors		Number of Students
62		255
File Description	Documents	
Details of fulltime teachers/other recognized mentors and students		<u>View File</u>
Any other relevant information		<u>View File</u>

2.3.5 - The teaching learning process of the institution nurtures creativity, analytical skills and innovation among students

The teaching learning process of the institution not just includes traditional lectures but also encourages participatory lectures with brainstorming sessions, feedback lectures with buzz group discussions and mediated lectures with recent technology available in the college.

During clinical postings students engage in discussion based, case based, problem-based learning, socratic seminars, project based, scenario and collaborative learning enquiry based and more so routinely lab simulatory learning, combination of analogies and 2D animations, role plays, image-based teaching, integrated modular teaching, and experiential /community engaged learning is practiced.

Panel discussions, symposium and clinical/hands on workshops are regularly organised in the college. Other enhanced learning methods like surveys, short research and camp activities are promoted.

Additional modern approaches of independent learning are facilitated by providing E textbooks, social media and short video links for better understanding by students.

These ideas lead to innovations among students thus ending up in development of new or better output in the form of models, poster presentations display their creativity, research innovations, scientific paper presentations, short films or videos and street plays show their analytical skills.

File Description	Documents
Appropriate documentary evidence	https://cods.edu/wp-content/uploads/2022/09/ 2.3.5-2020-2021-Creativity-College-of-dental- sciences-1.pdf
Any other relevant information	<u>Nil</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of fulltime teachers against sanctioned posts during the year

94

File Description	Documents
Any other relevant information	No File Uploaded
List of fulltime teachers and sanctioned posts for year certified by the Head of the Institution (Data template)	<u>View File</u>
Sanction letters indicating number of posts (including Management sanctioned posts) by competent authority (in English/ translated in English)	<u>View File</u>

2.4.2 - Number of fulltime teachers with Ph.D./D.Sc./D.Lit./ DM/M Ch/DNB in super specialities /other PG degrees (like MD/ MS/ MDS etc.,) in Health Sciences for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils during the year

2.4.2.1 - Number of fulltime teachers with Ph.D/ D.Sc./ D.Lit./DM/ M Ch/ DNB in super specialities / other PG degrees in Health Sciences (like MD/ MS/ MDS etc.,) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils. During the year data to be entered

File Description	Documents
List of fulltime teachers with Ph.D/D.Sc./D.Lit./DM/M Ch/DNB in super specialities / other PG degrees in Health Sciences (like MD/ MS/ MDS etc.,) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils /Affiliating Universities and the number of fulltime teachers for the year	<u>View File</u>
Copies of Guide-ship letters or authorization of research guide provided by the university	No File Uploaded
Any other relevant information	No File Uploaded

# **2.4.3 - Total Teaching experience of fulltime teachers in number of years (data for the academic year)**

#### 1298

File Description	Documents
List of teachers including their designation, qualifications, department and number of years of teaching experience (Data Template)	<u>View File</u>
Any other relevant information	No File Uploaded

### 2.4.4 - Number of teachers trained for development and delivery of e-content / e-courses during the year

File Description	Documents
Reports of the e-training programmes	<u>View File</u>
e-contents / e-courses developed	No File Uploaded
Year –wise list of full time teachers trained during the year	No File Uploaded
Certificate of completion of training for development of and delivery of econtents / e-courses / Video lectures / demonstrations	No File Uploaded
Web-link to the contents delivered by the faculty hosted in the HEI's website	No File Uploaded
Any other relevant information	No File Uploaded

2.4.5 - Number of fulltime teachers who received awards and recognitions for excellence in teaching, student mentoring, scholarships, professional achievements and academic leadership at State, National, International levels from Government / Government-recognized agencies / registered professional associations / academies during the year

0

File Description	Documents
Institutional data in the prescribed format/ Data template	<u>View File</u>
e-copies of award letters (scanned or softcopy)	No File Uploaded
Any other relevant information	No File Uploaded

#### **2.5 - Evaluation Process and Reforms**

2.5.1 - The Institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation and ensures that it is robust and transparent

Academic calender consists of clinical posting scheduled for students, dates for conduction of various internal assessments, declaration of results, vacations and holidays. Interns calendar comprises of their posting schedules in the respective departments.

Due to COVID 19, Our academic year (2020-2021) in cods stars from October-November to next October-November as specified by RGUHS. CODS offers admission into 2 academic courses BDS and MDS through NEET, The internal assessment is carried out. A student needs to attend atleast 80% of the classes in order to appear in the final examination. Questions are framed such that they adhere to RGUHS standard. Department internal exam coordinator under the guidance of HOD, checks for the standard of the question bank.

Internal assessment, tests and other measures taken to judge the performance of students is done fairly and in an effective manner. Parents teachers meeting is conducted to discuss the performance of the student. Based on their internal assessment performance, students are categorized into slow and advanced learners. For slow learners councelling will be done and special classes , clinical discussions, tests will be conducted to improve their performance.

Due to COVID 19 outbreak, extracurricular activities like sports, cultural events are not encouraged for students.

File Description	Documents
Academic calendar	https://cods.edu/wp-content/uploads/2022/08/ Academic-Calender-2020-2021.pdf
Dates of conduct of internal assessment examinations	https://cods.edu/wp-content/uploads/2022/09/ Dates-of-conduct-of-internal-assessment- examinations.pdf
Any other relevant information	Nil

2.5.2 - Mechanism to deal with examination-related grievances is transparent, time-bound and efficient. Provide a description on Grievance redressal mechanism with reference to continuous internal evaluation, matters relating to University examination for submission of appeals, providing access to answer scripts, provision of re-totaling and provision for reassessment within 100 - 200 words

Institute offers admission to B.D.S and post graduate course where the students enters through a NEET examination conducted by N.B.E. the UG admission will be in the month of September and PG admission will be in the month of June. As soon as admission to the college, it conducts orientation program to the newly admitted students and calendar of events will be handed over to the students and parents.

After the internal assessment the answer script are handed over to the students for their performances and if they have doubts, the clarification is given by the staff. If the students' performance is not up to the mark in two continuous internal assessments, the student will be taken up for the remedial classes including writing answer script, and group discussions will be taken.

The students and staff are made aware of the transparency of examinations and to avoid malpractices during annual examinations, the intuition has taken up all necessary requirements as directed by the university.

File Description	Documents
Details of University examinations / Continuous Internal Evaluations (CIE) conducted during the last year	<u>View File</u>
Number of grievances regarding University examinations/ Internal Evaluation	<u>View File</u>
Any other relevant information	No File Uploaded

2.5.3 - Reforms in the process and procedure in the conduct of evaluation/examination; including the automation of the examination system. Describe the reforms implemented in internal evaluation/ examinations with reference to the following within 100 - 200 words Examination procedures Processes integrating IT Continuous internal assessment system Competency-based assessment Workplace-based assessment Self assessment OSCE/OSPE

Examination Management System (EMS) services are available in the university to integrate all the activities of examination starting with notification, schedule, allotment of centres and examiners, attendance monitoring, marks data entry, preparation of subject wise results.The EMS also enables the students to download the results online.

Continuous internal assessment system

Other than formative and summative assessment continuous and holistic methods of evaluation include participation in seminars presentations, review meetings, journal clubs, case presentations, short studies and research projects, symposias, conferences, inter departmental meetings, health awareness campaigns, poster and paper presentations, creation of models, library dissertation, quiz, MCQ tests, maintenance of log book and work diary recordings.

Competency-based assessment

#### Workplace-based assessment

To deem a student as competent a series of tasks are carried out like direct observation of procedural skill during end posting clinical exams, mini clinical evaluation exercises are carried during clinical postings in outpatient clinics, wards, and having case-based discussions.

Proficiency in all these are evaluated objectively and recorded in a structured checklist.

File Description	Documents	
Information on examination reforms	https://cods.edu/wp-content/uploads/2022/09/ <u>1-REFORMS-IN-EXAMINATION-</u> <u>EVALUATION-2020-21.pdf</u>	
Any other relevant information	Nil	
2.5.4 - The Institution provides opportunities to students for midcourse improvement of performance through specific interventions. Opportunities provided to students for midcourse improvement of performance through: Timely administration of CIE On		

File Description	Documents
List of opportunities provided for the students for midcourse improvement of performance in the examinations	<u>View File</u>
Information as per Data template	<u>View File</u>
Policy document of midcourse improvement of performance of students	<u>View File</u>
Re-test and Answer sheets	No File Uploaded
Any other relevant information	No File Uploaded

#### 2.6 - Student Performance and Learning Outcomes

time assessment and feedback Makeup

assignments /tests Remedial teaching/ support

2.6.1 - The Institution has stated the learning outcomes (generic and programme-specific) and

graduate attributes as per the provisions of the Regulatory bodies and the University; which are communicated to the students and teachers through the website and other documents

The success of dental graduates depends upon the ability and proficiency of the knowledge acquired. The proficiency measures the capacity of the dentists to execute the professional work successfully, safely and independently without monitoring. The institution, therefore has developed program learning outcomes and course outcomes aiming to train professionals who possess the needed skills and competencies. These are highlighted in the institution website and also students are made aware of this in the beginning of their academic career. The curriculum set by the concerned university provides a detailed information about the learning outcomes, teaching methodology and the different methods that are employed in order to assess students overall performance.

To develop oral presentation skills for effective communication.

To know about the dental ethics and its implementation during dental treatment is the most important skill that needs to be acquired by the dental students.

#### Assessment methods:

Assessment of the candidates are done by regular internal assessments which are conducted throughout the year at different intervals. Practical assessments are also conducted to assess the skills acquired by the students. The final examination is conducted at the end of the academic year by the university which includes theory, practical and viva-voce examination.

File Description	Documents
Relevant documents pertaining to learning outcomes and graduate attributes	https://cods.edu/wp-content/uploads/2022/09/ 2.6.1-The-Institution-has-stated-the- learning-outcome.pdf
Methods of the assessment of learning outcomes and graduate attributes	https://cods.edu/wp-content/uploads/2022/10/ Methods-of-the-assessment.pdf
Upload Course Outcomes for all courses (exemplars from Glossary)	https://cods.edu/wp-content/uploads/2022/08/ Course-Program-outcomes.pdf
Any other relevant information	Nil

2.6.2 - Incremental performance in Pass percentage of final year students in the year	
File Description	Documents
List of Programmes and the number of students passed and appeared in the final year examination for the year	<u>View File</u>
Link for the annual report of examination results as placed before BoM/ Syndicate/ Governing Council for the year.	<u>View File</u>
Reports from Controller of Exam (COE) office/ Registrar evaluation mentioning the relevant details and the result analysis performed by the institution duly attested by the Head of the Institution	<u>View File</u>
Trend analysis for the last year in graphical form	<u>View File</u>
Data template	<u>View File</u>
Any other relevant information	No File Uploaded

2.6.3 - The teaching learning and assessment processes of the Institution are aligned with the stated learning outcomes. Provide details on how teaching learning and assessment processes are mapped to achieve the generic and program-specific learning outcomes (for each program) within 100 - 200words

The teaching, learning and assessment procedures are designed in advance in order to enable students to achieve learning outcomes. The teaching faculty are provided with effective training modalities during teacher's training in order to make the teachers gain accomplishment in prior planning of the educational activities. The conventional teaching methods are adopted for teaching in accordance with digital technologies. The specific learning objectives are prepared are incorporated in the outcomes list to be achieved at the end of the course. Power point presentations are utilised in order to give an in depth insight into the subject for the students. The topics that have been prepared for the students would be further validated by the respective heads of the departments.

Every department has its own evaluating methods for scrutinizing and monitoring the outcome of their teaching-learning methods. The learning outcomes influence the assessment methods designing. The

regular and constant assessment aids to understand whether the expected objectives are achieved or not. Robustpositive feedback from the passed out candidates helps in assessing the effect of the programme, performance of the institution in academics as well as research, placement of record of alumni, appointment of students for vacant posts and any higher studies.

File Description	Documents
Programme-specific learning outcomes	https://cods.edu/wp-content/uploads/2022/09/ Programme-specific-learning-outcomes.pdf
Any other relevant information	https://cods.edu/wp-content/uploads/2022/09/ Any-other-relevant-information-1.pdf

2.6.4 - Presence and periodicity of parent-teachers meetings, remedial measures undertaken and outcome analysis. Describe structured mechanism for parent-teachers meetings, follow-up action taken and outcome analysis within 100 - 200 words

The parent teacher's meeting is important for professional and overall development of the students and it is integral part of every educational institution.

The parent teacher's meeting is helpful to improve their child in academic as well as co-curricular activities. Parents can express their thoughts, opinion and feelings to respective staff in order to formulate an effective remedial plan for an slow learners.

Anti-ragging committee has been formed by the institution. Every year a program is organized by the college in order to give information about the legal consequences a student will face if engaged in any illegal activity including ragging. A DCI member is invited to address the students. The anti-ragging committee members also participate in the event. Parents will also be invited for the program in order to express their views and suggestions. All the students will have access to contact numbers of the committee members so that they can approach them immediately in case of any harassment.

Due to Covid 19 Pandemic Parent Teacher Meeting for the academic year 2020-21 was not conducted due to guidelines by the Government of India & Rajiv Gandhi University of Health Sciences.

File Description	Documents
Proceedings of parent –teachers meetings held during the year	Nil
Follow up reports on the action taken and outcome analysis.	<u>Nil</u>
Any other relevant information	NIL
2.7 - Student Satisfaction Survey	

#### 2.7.1 - Online student satisfaction survey regarding teaching learning process

https://cods.edu/wp-content/uploads/2022/09/2.7.1-BDS-MDS-Present-Interns-detials-2020-21.xlsx

File Description	Documents
Any other relevant information	No File Uploaded

#### **RESEARCH, INNOVATIONS AND EXTENSION**

#### 3.1 - Resource Mobilization for Research

## **3.1.1** - Number of teachers recognized as PG/ Ph.D research guides by the respective University during the year

#### 1

File Description	Documents
Copies of Guide-ship letters or authorization of research guide provide by the university	<u>View File</u>
Information as per Data template	<u>View File</u>
Any other relevant information	No File Uploaded
List of full time teachers recognized as PG/ Ph.D guides during the year.	<u>View File</u>
List of full time teacher during the year.	<u>View File</u>

### **3.1.2** - Number of teachers awarded national /international fellowships / financial support for advanced studies/collaborative research and participation in conferences during the year

File Description	Documents
Fellowship award letter / grant letter from the funding agency	No File Uploaded
List of teachers and their national/international fellowship details (Data templates)	<u>View File</u>
E-copies of the award letters of the teachers	No File Uploaded
Any other relevant information	No File Uploaded

#### **3.1.3** - Number of research projects/clinical trials funded by government, industries and nongovernmental agencies during the year

Number of Research Projects	Amount / Funds Received
1	15000

File Description	Documents
List of research projects and funding details during the year (Data template)	<u>View File</u>
List of research projects and funding details during the year (Data template)	<u>View File</u>
Link for funding agencies websites	https://sts.icmr.org.in/Result/STS-2020_Appl ication_Result%20(2).pdf
Any other relevant information	<u>View File</u>

#### **3.2 - Innovation Ecosystem**

3.2.1 - The Institution has created an ecosystem for innovations including Incubation Centre and other initiatives for creation and transfer of knowledge. Describe the available Incubation Centre and evidence of its functioning (activities) within 100 - 200 words

1.To introduce the students and update faculty regarding the updates in the field, institute arranges for training and workshops to the faculty and students on regular basis.

Following are the programs which were conducted to undergraduates and post graduates to sensitize them and /or to provide opportunity to enhance the skill and knowledge regarding to recent advances in the respective departments. Annual Quality Assurance Report of BAPUJI EDUCATIONAL ASSOCIATION COLLEGE OF DENTAL SCIENCES

Department

Program conducted

Date

Periodontics

Demonstration of Siro Blue Laser System by Dentsply India Pvt Ltd Bangalore

9th October 2020

Periodontics

One day with Implants - Lets make it simple by MIS implants by Dr. Gopal Goyal

9th Feb 2021

General dentistry and infection control

Precautions and protocols during covid-19 - Awareness program

1/6/2020

2.College of Dental Sciences is under the umbrella of prestigious Bapuji Education Association. The same harbours nearly 52 educational institutes. The faculty and students of our college are privileged to access various facilities available other technical and nontechnical institutes. Collaborative scientific woks and projects are always promoted.

File Description	Documents
Details of the facilities and innovations made	<u>Nil</u>
Any other relevant information	<u>Nil</u>

3.2.2 - Number of workshops/seminars conducted on Intellectual Property Rights (IPR) Research methodology, Good Clinical, Laboratory, Pharmacy and Collection practices, writing for Research Grants and Industry-Academia Collaborations during the year

2	
File Description	Documents
List of workshops/seminars during the year(Data template)	<u>View File</u>
Reports of the events	<u>View File</u>
Any other relevant information	No File Uploaded

#### **3.3 - Research Publications and Awards**

<b>3.3.1</b> - The Institution ensures implementation of its stated Code of Ethics for research. The	B. Any 3 of the Above
Institution has a stated Code of Ethics for	
research, the implementation of which is	
ensured by the following: There is an	
Institutional ethics committee which oversees	
the implementation of all research projects All	
the projects including student project work are	
subjected to the Institutional ethics committee	
clearance The Institution has plagiarism check	
software based on the Institutional policy	
Norms and guidelines for research ethics and	
publication guidelines are followed	

File Description	Documents
Institutional Code of Ethics document	<u>View File</u>
Minutes of meetings of the committees with reference to the code of ethics	<u>View File</u>
Any other relevant information	<u>View File</u>

3.3.2 - Number of Ph.D/ DM/ M Ch/ PG Degree in the respective disciplines received per recognized PG teachers\* of the Institution during the year

**3.3.2.1** - Number of Ph.D.s /DM/M Ch/PG degrees in the respective disciplines received per recognized PG teachers\* of the Institution during the year

File Description	Documents
Any other relevant information	No File Uploaded
List of Ph.D.s /DM/MCh/PG degrees in the respective disciplines received during the year	<u>View File</u>
List of teachers recognized as guides during the year	<u>View File</u>
Information as per Data template	<u>View File</u>
Letter of PG guide recognition from competent authority	<u>View File</u>

### **3.3.3** - Number of papers published per teacher in the Journals notified on UGC -CARE list in the UGC website/Scopus/ Web of Science/ PubMed during the year

**3.3.3.1** - Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during the year

37

File Description	Documents
Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during t	No File Uploaded
Web-link provided by institution in the template which redirects to the journal webpage published in UGC notified list	No File Uploaded
Information as per Data template	<u>View File</u>
Any other relevant information	No File Uploaded

3.3.4 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings indexed in UGCCARE list on the UGC website/ Scopus/ Web of Science/ PubMed/ during the year

File Description	Documents
List of books and chapters in edited volumes/books published with ISBN and ISSN number and papers in national/ international conference proceedings during the year	<u>View File</u>
Information as per Data template	<u>View File</u>
Any other relevant information	No File Uploaded

#### **3.4 - Extension Activities**

3.4.1 - Number of extension and outreach activities carried out in collaboration with National and International agencies, Industry, the community, Government and NonGovernment organized bodies through NSS/NCC during the year

13	
File Description	Documents
List of extension and outreach activities during the year (Data Template)	<u>View File</u>
List of students in NSS/NCC involved in the extension and outreach activities during the year	No File Uploaded
Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated	<u>View File</u>
Any other relevant information	No File Uploaded

#### 3.4.2 - Number of students participating in extension and outreach activities during the year

File Description	Documents	
Reports of the events organized	No File Uploaded	
List of extension and outreach activities conducted with industry, community etc for the last year (Data template)	<u>View File</u>	
List of students who participated in extension activities during the year	<u>View File</u>	
Geotagged photographs of extension activities	No File Uploaded	

3.4.3 - Number of awards and recognitions received for extension and outreach activities from Government / other recognised bodies during the year. Describe the nature and basis of awards /recognitions received for extension and outreach activities of the Institutions from Government /other recognised bodies during the year within 100 - 200 words

Our institute has been pioneer in providing awareness to the population of Davangere, by creating awareness and providing basic dental health care. We have been instrumental in providing dental health care in the rural corners of the district by conducting screening and treatment camps. The same has been well appreciated by the benifiery organization and community. As a token of appricition and gratitude to the care and awareness provided in the schools, the appreciation letters were provided.

File Description	Documents	
List of awards for extension activities in the year	<u>Nil</u>	
e-copies of the award letters	<u>Nil</u>	
Any other relevant information	https://cods.edu/wp-content/uploads/2022/09/ 3.4.3-Number-of-awards-and-recognitions- received-2020-21.pdf	

3.4.4 - Institutional social responsibility activities in the neighbourhood community in terms of education, environmental issues like Swachh Bharath, health and hygiene awareness and socioeconomic development issues carried out by the students and staff during the year. Describe the impact of extension activities in sensitizing students to social issues and holistic development within 100 - 200 words

The best example of colleges attempt to instil the social commitment

among students is regular treatment camps organised by the department of Public health Dentistry in the rural areas reaching underprivileged section of the society. Attending these camps is integral part of the course during their postings in the department. It exposes the students to the section of society which needs attention in terms of health needs and the same has been carried forwarded by some of our students in their carrier along with their routine practice.

Mobile dental unit of the college provides quality dental care at the remote places.

Dental treatment at very economical charges to all and free dental treatment to economically unaffordable ones and specially challenged.

File Description	Documents	
Details of Institutional social responsibility activities in the neighbourhood community during the year	https://cods.edu/wp-content/uploads/2022/10/ Details-of-Institutional-social- responsibility-activities.pdf	
Any other relevant information	Nil	

### 3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange/ Industry-internship etc. per year for the year

24

File Description	Documents
Certified copies of collaboration documents and exchange visits	<u>View File</u>
Any other relevant information	No File Uploaded
List of collaborative activities for research, faculty/student exchange etc. (Data template)	<u>View File</u>
Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated and amount generated	No File Uploaded

# **3.5.2** - Total number of Functional MoUs with Institutions/ Industries in India and abroad for academic, clinical training / internship, on-the job training, project work, student / faculty exchange, collaborative research programmes etc. during the year

6		
File Description	Documents	
List of functional MoUs for the year (Data Template)	<u>View File</u>	
E-copies of the MoU's with institution/ industry/corporate house, Indicating the start date and completion date	<u>View File</u>	
List of partnering Institutions/ Industries /research labs with contact details	<u>View File</u>	
Any other relevant information	<u>View File</u>	

### INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. Describe the adequacy of facilities for teaching-learning viz., classrooms, ICT-enabled classrooms, seminar halls, facilities for clinical learning, learning in the community, Teleconferences, AYUSH-related learning cum therapy centre, well-equipped laboratories, skills labs etc. as stipulated by the appropriate Regulatory bodies within 100 - 200words

At CODS we have adequate teaching learning facilities. We have

facilities such as 16 no of classrooms, 21 no. of laboratories, and also ICT enabled facilities. Our classrooms are enabled with LCD projectors and Wi-Fi facilities.

We have seminar rooms enabled with ICT and LCD projector in all the 10 departments including implantology.

In addition we have a main seminar hall with a capacity of seating 200 people, which is air conditioned and enabled with LCD projector, Wi-Fi. CDE programmes, cultural events, and other small scale events are conducted on a regular basis here.

The Bapuji auditorium with seating capacity of 600 is used for large events like graduation ceremonies, cultural festivities, conferences, etc.

Clinical laboratories of respective departments are well equipped and meet the requirements of the regulatory bodies. We also have advanced diagnostics like CBCT and research microscope, well equipped operation theatre.

The Pre-clinical laboratories facilitate exclusive learning experience for the students. Especially Prosthodontics and Conservative departments.

The department of Preventive and Community dentistry is furnished with a Museum which displays educative models for both students and patients.

We have 2 satellite PHCs and 3 more rural health care centres attached to our college.

Our college students have exposure to AYUSH medicine and Child health learning.

File Description	Documents
List of available teaching- learning facilities such as Class rooms, Laboratories, ICT enabled facilities including Teleconference facilities etc., mentioned above	https://cods.edu/wp-content/uploads/2022/09/ list-of-facilities.pdf
Geo tagged photographs	https://cods.edu/wp-content/uploads/2022/09/ Binder_compressed.pdf
Any other relevant information	<u>Nil</u>

4.1.2 - The Institution has adequate facilities to support physical and recreational requirements of students and staff - sports, games (indoor, outdoor), gymnasium, auditorium, yoga centre, etc.) and for cultural activities. Describe the adequacy of facilities for sports, games and cultural activities including specification about area/size, year of establishment and user rate within 100 - 200 words

From our BEA institution, we have access to 2 separate playgrounds, BIET ground (2.5 acres) and MBA ground (5 acres).

We have our own appointed sports trainer who is well qualified and trains students in various sports activities.

45 yards of cricket ground, basket ball and volley ball ground makes the students come together to show their team work.

We have a Sports room within our college premises for playing table tennis, chess, carrom and other indoor games.

As we have regular sports activities conducted by our college and IDA organization, District stadium is utilized with the permission of the concerned authorities as and when required for athletic events.

The college is attached to Gymnasium (5000 sq.ft) and Meditation and Yoga Centre (400 sq.ft), to encourage and facilitate the fitness of students and staff.

Small cultural events are conducted in our ICT enabled Seminar hall of 200 seating capacity.

For the big scale events like annual day, graduation ceremony, orientation programme, etc. we have Bapuji auditorium which has a

Annual Quality Assurance Report of BAPUJI EDUCATIONAL ASSOCIATION COLLEGE OF DENTAL SCIENCES

#### seating capacity of 600.

File Description	Documents	
List of available sports and cultural facilities	https://cods.edu/wp-content/uploads/2022/09/ list-of-sports-facilities-1.pdf	
Geo tagged photographs	https://cods.edu/wp-content/uploads/2022/09/ Photos-Of-Sports-and-Cultural-Facilities.pdf	
Any other relevant information	Nil	

4.1.3 - Availability and adequacy of general campus facilities and overall ambience: Describe the availability and adequacy of campus facilities such as hostels, medical facilities, toilets, canteen, post office, bank, roads and signage, greenery, alternate sources of energy, STP, water purification plant, etc. (within 100 - 200 words)

Residential accommodation is present for staff at the staff quarters named Chandragiri, Indragiri and Biligiri.

We have 2 boys hostel and 4 girls hostel including one international hostel each for boys and girls.

All the rooms are well furnished with attached washrooms. Hot water provision is

present throughout the year through solar enabled water heaters.

Drinking water is supplied through RO purifiers which are placed on all the floors.

Electricity supply is present 24\*7, backed up by automatic generator.

In-order to promote extra-curricular activities and physical wellbeing, there is a basket-ball court, a badminton court, an indoor table tennis court and a gymnasium within the hostel.

An open terrace Cafeteria is located in the college campus providing healthy and fresh edibles.

Bapuji Bank as well as the ATM machine is located just outside the campus.

Post office is present right next to the boys hostel.

Extending to the medical facilities, Bapuji Hospital emergency and OPD blocks are attached to our campus. Also the government hospital is present beside our campus. Both these hospitals together provide us with more than 1000 bedded facility. A 24/7 Pharmacy is also available.

File Description	Documents	
Photographs/ Geo tagging of Campus facilities	https://cods.edu/wp-content/uploads/2022/09/ Photos-of-campus-facilities.pdf	
Any other relevant information	Nil	

# **4.1.4** - Number of expenditure incurred, excluding salary, for infrastructure development and augmentation during the year

#### 8701383.00

File Description	Documents	
Audited utilization statements (highlight relevant items)	<u>View File</u>	
Details of budget allocation, excluding salary during the year (Data template)	<u>View File</u>	
Any other relevant information	<u>View File</u>	

#### 4.2 - Clinical, Equipment and Laboratory Learning Resources

4.2.1 - Teaching Hospital, equipment, clinical teaching-learning and laboratory facilities as stipulated by the respective Regulatory Bodies. Describe the adequacy of the Teaching Hospital, equipment, clinical teachinglearning and laboratory facilities as stipulated by the respective Regulatory Bodies within 100 - 200 words

Each department has a seminar room with projector facility to enable the students to learn as well as to teach. Every department also has a separate library section providing a plethora of books in the subject, a computer section with a functioning Wi-Fi connection, faculty cabin, post graduate room, an X-ray room, fully equipped laboratory, play area for children and a separate sterilization room. Departments including a well stacked central library also provide audio-visualaids for UG and PG curriculum activities. In addition, the Department of Orthodontics has a separate photography room. The college has approximately 298 Kavo and Confident dental chairs with an average OPD of 150 patients per day. The media of teaching and learning for UGs and PGs include seminars, journal club, pedagogy, symposiums, tutorials, demonstrations, problem-based learning, case-based learning, laboratory simulation exercises, clinical work, workshops and conferences, all with adequate ICT facilities and halls. The students are also encouraged to do short term research, library dissertation and research grant related studies of respective regulatory bodies and are guided to publish their work in renowned PUBMED indexed journals.

We have CBCT, RVG, soft tissue laser, endodontic microscope, soft tissue microtome, compound microscope, polarising light microscope, ceramic and acrylic lab facilities.

File Description	Documents	
The facilities as per the stipulations of the respective Regulatory Bodies with Geo tagging	https://cods.edu/wp-content/uploads/2022/09/ list-of-facilities-DCI.pdf	
The list of facilities available for patient care, teaching-learning and research	https://cods.edu/wp-content/uploads/2022/09/ list-of-facilities-for-teaching-learning.pdf	
Any other relevant information	<u>Nil</u>	

**4.2.2** - Number of patients per year treated as outpatients and inpatients in the teaching hospital for the year

4.2.2.1 - Number of patients treated as outpatients in the teaching hospital during the year

41151

File Description	Documents
Any other relevant information	<u>View File</u>
Details of the teaching hospitals (attached hospital or shared hospitals after due approval by the Regulatory Council/ University) where the students receive their clinical training.	<u>View File</u>
Outpatient and inpatient statistics for the year	<u>View File</u>
Link to hospital records/ Hospital Management Information System	https://cods.edu/wp-content/uploads/2022/09/ jun-2020-may-2021-hosp-records.pdf

# **4.2.3** - Number of students exposed to learning resource such as Laboratories, Animal House & Herbal Garden (in house OR hired) during the year

**4.2.3.1** - Number of UG students exposed to learning resource such as Laboratories, Animal House & Herbal Garden (in house OR hired) during the year

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File Description	Documents
Detailed report of activities and list of students benefitted due to exposure to learning resource	<u>View File</u>
Details of the Laboratories, Animal House & Herbal Garden	<u>View File</u>
Number of UG, PG students exposed to Laboratories, Animal House & Herbal Garden (in house OR hired) per year based on time-table and attendance	<u>View File</u>
Any other relevant information	<u>View File</u>

4.2.4 - Availability of infrastructure for community based learning. Institution has: Attached Satellite Primary Health Center/s Attached Rural Health Center/s other than College teaching hospital available for training of students Residential facility for students / trainees at the above peripheral health centers /hospitals Mobile clinical service facilities to B. Any 3 of the Above

Annual Quality Assurance Report of BAPUJI EDUCATIONAL ASSOCIATION COLLEGE OF DENTAL SCIENCES

#### reach remote rural locations

File Description	Documents
Description of community-based Teaching Learning activities (Data Template)	<u>View File</u>
Details of Rural and Urban Health Centers involved in Teaching Learning activities and student participation in such activities	<u>View File</u>
Government Order on allotment/assignment of PHC to the institution	<u>View File</u>
Any other relevant information	<u>View File</u>

### 4.3 - Library as a Learning Resource

4.3.1 - Library is automated using Integrated Library Management System (ILMS). Describe the Management System of the Library within 100 - 200 words

LIBSYS software. Partial (college edition). LSease (Rel.5.0). completed automation by 2005.

LIBRARY MANAGEMENT SYSTEM- LIBSYS Systems:

LIBSYS is a group of integrated multi-userlibrarymanagement systems. It runs on various platforms such as UNIX, NOVELLLAN, WINDOWSNT, etc. LIBSYS is built around its own bibliographic database following ANSIZ39.2 format and supports variable field lengths for different types of documents.

The Acquisition System deals with ordering of library materials, monitoring their receipt, invoice processing and accessioning. It also maintains expenditure and budget analyses under a variety of accounts/headings.

The Cataloguing System provides online catalogues in the various orders maintained in traditional libraries. Additionally, it makes available instant listings under a variety of searchable fields to suit the requirements of a modem reference centre

The Article Indexing System provides the facility to create and maintain a separate articles database. It facilitates special services like SDIs, listing of current articles, bibliographies,

#### etc.

The OPAC system, as the acronym suggests provides an Online Public Access Catalogue. The bibliographic databases can be accessed in a manner never ever possible before with printed indexes. The system includes a word-based search facility using Boolean operators that can narrow down a search to meet very specific needs.

File Description	Documents
Geo tagged photographs of library facilities	<u>https://cods.edu/wp-</u> content/uploads/2022/09/LIBRARY.pdf
Any other relevant information	<u>Nil</u>

4.3.2 - Total number of textbooks, reference volumes, journals, collection of rare books, manuscripts, Digitalized traditional manuscripts, Discipline-specific learning resources from ancient Indian languages, special reports or any other knowledge resource for library enrichment

The College Library & Information Centre (L. & I. C.) is rapidly developing to be one of the most sought out professional education & research referral library. It started its service in the year 1991. All bibliographic details of Books, Journals and CD-ROM Databases are accessible through the campus wide network such as OPAC & Web OPAC. The Library & Information Centre has vast number of printed documents, and it subscribes to over 40 National and International Journals. It has established contacts with other organizations for exchange of the Institute's publications and Inter-Library Loan arrangement.

- To give timely and quality Services and Information to our users.
- To assist the users in upgrading their Knowledge/Information/Skills in making proper use of Library Resources and Services.
- To provide Pin-pointed Effective and Efficient services to our users.
- To provide Community Information Services.
- To Plan & Design use of prints, e-resources, and cost efficient services.
- Enable faculty members, students and other users of the Library to become better informed in their fields of specialization and super specialization.

Saves the time of user in meeting their needs.

File Description	Documents	
Data on acquisition of books / journals /Manuscripts /ancient books etc., in the library	https://cods.edu/wp-content/uploads/2022/09/ data-on-acquistion.pdf	
Geotagged photographs of library ambiance	https://cods.edu/wp- content/uploads/2022/09/LIBRARY.pdf	
Any other relevant information	https://cods.edu/wp-content/uploads/2022/10/ books-list-2020-21.pdf	
4.3.3 - Does the Institution have with membership / registration following: 1 e – journals / e-book Shodh Sindhu Shodh ganga SW Discipline-specific Databases	for the ks consortia E-	
File Description	Documents	
Details of subscriptions like e- journals, e-Shodh Sindhu, Shodh ganga Membership etc. (Data template)	<u>View File</u>	
E-copy of subscription letter/member ship letter or related document with the	<u>View File</u>	

# Any other relevant information <u>View File</u>

# **4.3.4** - Annual expenditure for the purchase of books and journals including e- journals during the year (INR in Lakhs)

169327.00

mention of year to be submitted

File Description	Documents
Audited Statement highlighting the expenditure for purchase of books and journal / library resources	<u>View File</u>
Details of annual expenditure for the purchase of books and journals including e-journals during the year (Data template)	<u>View File</u>
Any other relevant information	No File Uploaded

4.3.5 - In-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students (data for the academic year) Describe in-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students data for the preceding academic year within 100 - 200 words

Our campus of CODS is equipped with a well-stacked central library and a reading room which forms the core of our teaching institution. It paves way towards informative multimedia such as textbooks, journals, e-journals, newspapers, scientific magazines, etc. Seating capacity is 264.

Students can have access with their library cards to all the library facilities that are being provided.

Our Library offers a wide range of resources which are listed below:

- Supportive library staff who will happily assist in finding the appropriate materials quested by the students.
- Students have the advantage of accessing e-journals through HELINET PORTAL [Log in details and password is displayed on library notice board]
- Provision of a 15-day issue period on textbooks for students belonging to backward categories.
- Students can also use LSCG system at any point of time to access library regarding the availability of books, journals and other materials available which saves time.
- Our library operates from 9:30am- 08:30pm from Monday to Saturday.
- Sunday and Holiday timings are 9: 30a.m to 1:00p.m

During exam the library extends its timings from 9:30a.m upto midnight from Monday to Friday and Saturday timings are from 9:30 a.m to 06:00p.m.

File Description	Documents
Details of library usage by teachers and students	https://cods.edu/wp-content/uploads/2022/09/ faculty-register-20-21.pdf
Details of library usage by teachers and students	<u>https://cods.edu/wp-</u> content/uploads/2022/09/ug-pg-2020.pdf
Any other relevant information	https://cods.edu/wp-content/uploads/2022/09/ orientation-day-photos-in-word.pdf

# 4.3.6 - E-content resources used by teachers:<br/>MOOCs platforms SWAYAM Institutional<br/>LMS e-PG-Pathshala Any otherD. Any 1 or 2 of the Above

File Description	Documents
Links to documents of e-contents used	No File Uploaded
Data template	<u>View File</u>
Any other relevant information	No File Uploaded

## 4.4 - IT Infrastructure

# **4.4.1** - Number of classrooms, seminar halls and demonstration rooms linked with internet /Wi-Fi-enabled ICT facilities (data for the academic year)

1	5
÷	5

File Description	Documents
Number of classrooms and seminar halls and demonstration rooms linked with internet /Wi-Fi- enabled ICT facilities (Data Template)	<u>View File</u>
Geo-tagged photos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

4.4.2 - Institution frequently updates its IT facilities and computer availability for students including Wi-Fi . Describe computer availability for students and IT facilities including Wi-Fi with the date(s) and nature of updation within 100 - 200 words

The Information Technology Department is headed by a Systems Administrator. It offers comprehensive information technology support including software development under AMC (Annual Maintenance Contract, INDOTECH Company), hardware maintenance UNDER AMC with ADITYA INFOTECH and IT support.

Computers on campus

The institution has a total of 90computers for use by students and staff. These are CONECTED through a Local Area Network (LAN) to create Intranet.

Genuine user of MICROSOFT PRODUCT.

Computers are available in classrooms, office, examination centre, library (G-CAD) and department OPD counters. All departments' HOD'S are provided with Laptops.

Internet facilities

The institution has increased bandwidth capacity from 50 MBPS to 100MBPS. An extensive Wi-Fi along with MICROTIC router has been established to cover all parts of the campus.

Due to continuous internet support during covid pandemic, we have conducted regular online classes for BDS and MDS students by all the staff (Photos enclosed).

Data centre:

An advanced data centre is housed in the institution to meet the computational and networking needs. The data centre has 2 Server machines.

Library server runs on Libsis software.

Account section operates on Tally server.

Indotech software is used for patient management MySQL as backend database solutions

File Description	Documents	
Documents related to updation of IT and Wi-Fi facilities	_	<u>s.edu/wp-content/uploads/2022/09/</u> 0-MAY-21-WIFI-UPDATION-1.pdf
Any other relevant information		<u>Nil</u>
4.4.3 - Available bandwidth of internet		D. 50 MBPS - 250MBPS

connection in the Institution (Leased line) Opt	
any one:	

File Description	Documents
Details of available bandwidth of internet connection in the Institution(Data Template)	<u>View File</u>
Bills for any one month of the last completed academic year indicating internet connection plan, speed and bandwidth	<u>View File</u>
Any other relevant information	No File Uploaded

## 4.5 - Maintenance of Campus Infrastructure

# **4.5.1** - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

11252976.00

File Description	Documents
Audited statements of accounts on maintenance o f physical facilities and academic support facilities duly certified by Chartered Accountant / Finance Officer	<u>View File</u>
Details about approved budget and expenditure on physical and academic support facilities (Data templates)	<u>View File</u>
Any other relevant information	<u>View File</u>

4.5.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports facilities, computers, classrooms etc. Describe policy

details of systems and procedures for maintaining and utilizing physical and academic support facilities within a maximum of 100 -200 words.

Physical and academic support facilities such as Dental chairs, RO filters, Elevators, Air condition units, Computers, UPS, LAN/WAN, Generators, Biomedical Waste Management and pest control are maintained and utilised via Annual Maintenance Contracts (AMC's) with their respective companies.

Apart from this certain equipments having AMC's are maintained by their respective departments to which they belong.

For repairs of equipments, we have a maintenance department who take incharge of all the repair works. They maintain a stock of few repair items required.

In addition, any major equipment / material required is requested through a letter written to the store, who provide from their storage.

The store has always a stock of basic dental materials, and electrical requirements like bulbs, tubelights and regulators etc. Also they have a stock of cartridges for the printers.

In any case, the equipment/ material is unavailable, then a request letter is made with the head office.

For building repair works, we have an engineer who oversees the building maintenance.

For sports related equipment, we have an assigned sports personnel, who as and when needed procures the sports equipments during tournaments for specific sports which are also maintained by him.

File Description	Documents
Minutes of the meetings of the Maintenance Committee	https://cods.edu/wp-content/uploads/2022/09/ MAINT-min-of-meeting.pdf
Log book or other records regarding maintenance works	https://cods.edu/wp-content/uploads/2022/09/ MAINTENANCE-2020-2021.pdf
Any other relevant information	Nil

### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

# **5.1.1** - Number of students benefited by scholarships/ freeships / fee-waivers by Government / Non-Governmental agencies / Institution during the year

#### 46

File Description	Documents
Attested copies of the sanction letters from the sanctioning authorities	<u>View File</u>
List of students who received scholarships/ free ships/fee- waivers	<u>View File</u>
Any other relevant information	No File Uploaded
Data template	<u>View File</u>

5.1.2 - Capability enhancement and	D.	Any	1	or	2	of	the	Above
development schemes employed by the								
Institution for students: Soft skill development								
Language and communication skill								
development Yoga and wellness Analytical								
skill development Human value development								
Personality and professional development								
Employability skill development								

File Description	Documents
Any other relevant information	<u>View File</u>
Link to Institutional website	https://cods.edu/wp-content/uploads/2022/09/ KANNADA-CLASS-MARKS-SHEET-2020-2021.pdf
Details of capability enhancement and development schemes(Data Template)	<u>View File</u>

# **5.1.3** - Number of students provided training and guidance for competitive examinations and career counseling offered by the Institution during the year

45

File Description	Documents
List of students benefited by guidance for competitive examinations and career counselling during the year (Data template)	<u>View File</u>
Institutional website. Web-link to particular program/scheme mentioned in the metric	<u>https://cods.edu/wp-</u> content/uploads/2022/09/MOU.pdf
Copy of circular/ brochure/report of the event/ activity report Annual report of Pre- Examination Coaching centres	<u>View File</u>
list of students attending each of these schemes signed by competent authority	<u>View File</u>
Any other relevant information	No File Uploaded

5.1.4 - The Institution has an active international student cell to facilitate study in India program etc.., Describe the international student cell activities within 100 - 200 words

No fresh international students admitted in the present year, however old students are persisted to exists and they are continuing here. During this journey, we ensure to respect their culture and traditions and amalgamate them with our country's rich traditions and heritage.

Support Services Provided by the International Student Cell:

1) Monitoring the academic performances of the students by coordinating with mentors and to communicate with guardians/parents regarding progress of the student at the end of a year.

2) Conducting orientation programs to familiarize enrolled students regarding the programs offered, fee structure, eligibility criteria, legalities and policies of the university

3) Support and assistance for Visas and related immigration process, if necessary.

4) Conducting orientation and events to encourage social and cultural adjustment.

5) Counselling on Social issues and Special tutorials to facilitate

#### understanding of local language.

A senior faculty is appointed as chief coordinator for the international student cell, who attends to the foreign student's requirement/s and ensures their well-being in the campus.

We also focus on the all-round development of the student by involving them in cultural activities, sports, fine arts, entrepreneurship etc., which promotes them to contemplate beyond academics.

Contact numbers:

Mr Prakash M-Manager-9945299930

#### Dr Poorya Naik-Faculty-9900370222

File Description	Documents
For international student cell	
	Nil
Any other relevant information	
	NIL

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment and prevention of ragging Adoption of guidelines of Regulatory Bodies Presence of the committee and mechanism of receiving student grievances (online/ offline) Periodic meetings of the committee with minutes Record of action taken A. All of the Above

File Description	Documents
Minutes of the meetings of student Grievance Redressal Committee and Anti-Ragging Committee/Cell	<u>View File</u>
Circular/web-link/ committee report justifying the objective of the metric	Nil
Details of student grievances and action taken (Data template)	<u>View File</u>
Any other relevant information	<u>View File</u>

### **5.2 - Student Progression**

**5.2.1** - Number of students qualifying in state/ national/ international level examinations during the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government examinations)

5.2.1.1 - Number of students qualifying in state/ national/ international level examinations (eg: GATE/ GMAT/ GPAT/ CAT/ NEET/ GRE/ TOEFL/ PLAB/ USMLE/ AYUSH/ Civil Services/ Defence/ UPSC/ State government examinations/ AIIMSPGET, JIPMER Entrance Test, PGIMER Entrance Test etc.,) during the year.

#### 2

File Description	Documents
List of students qualifying in state/ national/ international level examinations during the year (Data template)	<u>View File</u>
Pass Certificates of the examination	<u>View File</u>
Copies of the qualifying letters of the candidate	<u>View File</u>
Any other relevant information	No File Uploaded

### 5.2.2 - Number of outgoing students who got placed / self-employed during the year

File Description	Documents
Annual reports of Placement Cell	No File Uploaded
Self-attested list of students placed /self-employed	<u>View File</u>
Details of student placement / self-employment during the year (Data template)	<u>View File</u>
Any other relevant information	No File Uploaded

# 5.2.3 - Number of the graduated students of the preceding year, who have progressed to higher education

#### 2

File Description	Documents
Supporting data for students/alumni as per data template	<u>View File</u>
Details of student progression to higher education (Data template)	<u>View File</u>
Any other relevant information	No File Uploaded

### 5.3 - Student Participation and Activities

**5.3.1** - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

#### 0

File Description	Documents
Duly certified e-copies of award letters and certificates	No File Uploaded
Any other relevant information	No File Uploaded

5.3.2 - Presence of a Student Council, its activities related to student welfare and student representation in academic & administrative bodies/ committees of the Institution. Describe the Student Council, its activities related to student welfare and student representation in academic & administrative bodies /committees of the Institution within 100 - 200words

Student council composition 2020-2021

Annual Quality Assurance Report of BAPUJI EDUCATIONAL ASSOCIATION COLLEGE OF DENTAL SCIENCES

UG student member PG student member Dr Poorya Naik Akash (3rd year UG) Dr Navami (3rd year PG ) Dr Rajeshwari G A Dr Shruthi M S The student council mainly helps in sharing student's interests and ideas with the faculty to have a student friendly environment in the college and hostel campus. Student council will decide and send a student representative to following committees-• Student welfare committee • Sports committee • Cultural committee • Hostel committee • Library committee • Sexual harassment committee Anti-ragging committee • Various opportunities are provided to all the students to

- express their opinion, best ideas and practices regarding academics, sports and culturals will be encouraged by the staff and they allow students to actively participate in academic, administrative, cultural and sports activities of the institution.
- Every batch has a class representatives (CRs) through them communication between faculty and the students becomes easy and transparent.
- Anything to communicate viz class timetable, exam / practical dates, special classes, sharing ID/Passwords for online classes, culturals, sports, health related information for student safety in the COVID pandemic situation is done through the students whatsapp groups instantly.

File Description	Documents
Reports on the student council activities	Nil
Any other relevant information	<u>Nil</u>

**5.3.3** - Number of sports and cultural activities/competitions organised by the Institution during the year

0

File Description	Documents
List of sports and cultural activities / competitions organized during the year (Data Template)	No File Uploaded
Report of the events with photographs	No File Uploaded
Any other relevant information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association is registered and holds regular meetings to plan its involvement and developmental activates with the support of the college during the year. Describe the contributions of the Alumni Association to the Institution during the year within 100 - 200 words

CODS Alumni Association was started by the symbiotic efforts and ideas of staff and students of College of Dental Sciences, Davangere and was registered under the Karnataka society's registration act 1960 on 13th march 2008. The association was framed and executed with the vision to imbibe the upgraded scientific knowledge , current developments, innovations, researches and latest advances in the arena of dentistry and is still working vivaciously. Apart from this , it act as a vector , bringing all the students ( BDS , MDS present and passed out ) and faculty members together and motivate them to thrive with rationalized knowledge and practices of dental profession with flow and dignity, as they say , " there is no age for learning and to get wise ". The association which has more than 3460 members, offers and gives fair chance to its members to share their ideas and concepts with considerate perspective and hence creates a healthy scaffold of knowledge and learning. CODS Journal of Dentistry (CODSJOD) is managed under the auspices of, Alumni association, Jaypee being the publisher.

File Description	Documents		
Registration of Alumni association	https://cods.edu/wp-content/uploads/2022/09/ Registration-of-Alumni- association-2020-21.pdf		
Details of Alumni Association activities	https://cods.edu/wp-content/uploads/2022/10/ Details-of-Alumni-Association- activities-2020-21-2.pdf		
Frequency of meetings of Alumni Association with minutes	https://cods.edu/wp-content/uploads/2022/10/ Frequency-of-meetings-of-Alumni-Association- with-minutes-2020-21.pdf		
Quantum of financial contribution	https://cods.edu/wp-content/uploads/2022/10/ Quantum-of-financial- contribution-2020-21.pdf		
Audited statement of accounts of the Alumni Association	https://cods.edu/wp-content/uploads/2022/09/ audit-statement-2020-2021.pdf		
5.4.2 - Provide the areas of contribution by the Alumni Association / chapters during the year Financial /kind Donation of books /Journals/volumes Students placement Student exchanges Institutional endowments			
File Description	Documents		
List of Alumni contributions made during the year	No File Uploaded		
Extract of Audited statements of highlighting Alumni Association contribution	<u>View File</u>		
Certified statement of the contributions by the head of the Institution	No File Uploaded		
Any other relevant information	No File Uploaded		
GOVERNANCE, LEADERSHIP AND MANAGEMENT			

## 6.1 - Institutional Vision and Leadership

6.1.1 - The Institution has clearly stated Vision and Mission which are reflected in its academic and administrative governance. Describe the Vision and Mission of the Institution, nature of governance, perspective plans and stakeholders' participation in the decision-making bodies highlighting the activities leading to Institutional excellence.

#### VISION

Our vision is to be a leading institution in providing overall dental education on par with international standards by inculcating an attitude towards innovative practices, where the advantage of scientific knowledge and moral righteousness will lead to direct patient benefit and improved health care to the society.

#### MISSION

"Learning for life" - Learning to become a professional is one part of education at CODS, Davangere and inculcating a habit to pursue the knowledge for life.

- Moral responsibilities towards the patient, society and nation by providing evidence-based treatment.
- Our mission is to widen intellectual horizons empowering students to be globally competent.
- Our perspective plan is to be an exemplary institution thriving on a commitment to overall dental education and research endowed with technological and scientific initiatives and guidance towards a harmonious and prosperous future.

NATURE OF GOVERNANCE -

• The Bapuji Educational Association serves as the foundation for the governing of the college, the principal along with head of the department.

#### PERSPECTIVE PLAN

• Upgradation of digitally enhanced teaching, diagnostic, treatment facilities and skill enhancement.

HIGHLIGHTING THE ACTIVITIES

 Provide an acceptable environment for children and special needs children to undergo various dental treatments following strict protocol of Covid-19.

File Description	Documents	
Vision and Mission documents	<u>https://cods.edu/wp-</u>	
approved by the College bodies	content/uploads/2022/09/vision.pdf	
Achievements which led to	<u>https://cods.edu/wp-</u>	
Institutional excellence	content/uploads/2022/09/NIRF-2020.pdf	
Any other relevant information	Nil	

6.1.2 - Effective leadership is reflected in various Institutional practices such as decentralization and participative management. Describe the organogram of the college management structure and its functioning system highlighting decentralized and participatory management and its outcomes in the Institutional governance within 100 - 200 words

#### DECENTRALIZATION

The Bapuji Educational Association was founded in 1958 in Davangere, Karnataka. The Bapuji Educational Association has earned the title of "Oxford of Karnataka" under the dynamic leadership of Dr. Shammnur Shivashankarappa, who is the Chairman of Dental College and Governing council.

The Governing Council has a systematic way of operating, providing authority and operational autonomy to all various functionaries, contributing to a decentralized governance system.

#### PARTICIPATORY MANAGEMENT

The Governing Council has empowered the Principal as the head of the institution along with various head of the department for smooth and transparent academic functioning.

A congenial ecosystem enabling appropriate autonomy to function effectively is present. The Principal is the chairman of IQAC. The IQAC has been divided into four streams with faculty members being appointed as Associate Deans for each stream, namely Associate dean administration, Associate Dean academics, Associate dean examination, and Associate dean Human Resources. Steering committee members are joined to work along with IQAC.

#### OUTCOMES:

The institute has been providing excellence in education, services,

and research for the past 30 years. Our institution has been consecutively placed among the top 20 private dental colleges in India.

File Description	Documents
Relevant information /documents	https://cods.edu/wp-content/uploads/2022/09/ Management-Structure-organogram.pdf
Any other relevant information	NIL

#### 6.2 - Strategy Development and Deployment

6.2.1 - The Institutional has well defined organisational structure, Statutory Bodies/committees of the College with relevant rules, norms and guidelines along with Strategic Plan effectively deployed. Provide the write-up within 100 - 200 words

By aligning with the vision and mission of our institution, a ceaseless change towards progress, service, and innovation has been developed. This relentless churning has led to the formulation of a strategic plan, ascertained through periodic technological and scientific outbursts of innovation.

Each Head of the department with their faculty identifies, recognizes, and provides opinion required for the refinement of their departments and the college. These collected suggestions are submitted to the College Council Committee for further decisions.

A perspective plan with specific goals and action is developed by consulting and discussing with the Principal, Vice-Principal, IQAC, College Council, Associate Dean Administration, Associate Dean Academics, Associate Dean Examination, Associate Dean Human Resources, and various committees. The strategic plan and goals are discussed and consulted with the Board of Management for all kind of support. The responsibility of deployment of the strategic plan is through the systematized organizational grid. A well-outlined monitoring and evaluation meetings occur by all the executive heads of the institute to review the progress of the action plans through periodic meetings. This cascade of events leads a path to achieve excellence in education, service, and research at all point of time even in situation like current pandemic.

File Description	Documents
Minutes of the College Council/ other relevant bodies for deployment/ deliverables of the strategic plan	https://cods.edu/wp-content/uploads/2022/09/ 6.2.1-Minutes-of-the-meeting2.pdf
Any other relevant information	<u>Nil</u>
Organisational structure	https://cods.edu/wp-content/uploads/2022/09/ Organisational-structure-organogram.pdf
Strategic Plan document(s)	https://cods.edu/wp-content/uploads/2022/10/ 6.2.1-Strategic-plan-document.pdf

6.2.2 - Implementation of e-governance in areas of operation Academic Planning and Development Administration Finance and Accounts Student Admission and Support Examination A. All of the Above

File Description	Documents
Data template	<u>View File</u>
Institutional budget statements allocated for the heads of E_governance implementation	<u>View File</u>
e-Governance architecture document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Policy documents	<u>View File</u>
Any other relevant information	No File Uploaded

### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

#### Teaching staff:

 Maternity benefits (according to Maternity benefit act, 1961 amended in 2017) - Women employees are given the benefit of paid maternity leave for a period 135 days (4.5 months), for Annual Quality Assurance Report of BAPUJI EDUCATIONAL ASSOCIATION COLLEGE OF DENTAL SCIENCES

two deliveries.

- The institution is registered under the EmployeesProvident Fund scheme since 2002 with a separate code number viz., KN/27161 for the benefit of its employees.
- 3. The privilege of pension scheme for long serving staffs as amended by the management.
- 4. As a part of welfare for the staff, loans are provided from the Bapuji Co-operative bank with a discount in rate of interest upto 3% from that of general rate of interest.
- 5. Staffs are provided with quarters for their accommodation from the BEA.
- 6. Institution also provides Special casual Leaves (Paid Leaves) to the staffs for attending academic activities.
- The staff parents who are having differently abled children are also provided with special consideration leaves (without pay).

Non-teaching Staff :

- The same benefits are provided for non-teaching staffs as that for teaching staffs, where applicable.
- ESI scheme benefit for employees drawing monthly salary upto 21,000/- and below. For ESI contributions @4.75% is paid by the management.

Any other as applicable.

File Description	Documents
Policy document on the welfare	
measures	https://cods.edu/wp-content/uploads/2022/09/
	6.3.1-Policy-Document-for-Staff-Welfare-
	Measures-Copy.pdf
List of beneficiaries of welfare	
measures	https://cods.edu/wp-content/uploads/2022/09/
	<u>6-List-of-beneficiaries-of-welfare-</u>
	<u>measures.pdf</u>
Any other relevant document	
	<u>Nil</u>

# **6.3.2** - Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

18

File Description	Documents
Details of teachers provided with financial support to attend conferences, workshops etc. during the year (Data Template)	<u>View File</u>
Policy document on providing financial support to teachers	<u>View File</u>
List of teachers provided membership fee for professional bodies	<u>View File</u>
Receipts to be submitted	No File Uploaded
Any other relevant information	<u>View File</u>

6.3.3 - Number of professional development / administrative training programmes organized by the University for teaching and non- teaching/technical staff during the year (Continuing education programmes, entrepreneurship development programmes, Professional skill development programmes, Training programmes for administrative staff etc.,)

1	1	)	
2	ć	5	
7			

File Description	Documents
List of professional development / administrative training programmes organized by the Institution during the year and the lists of participants who attended them (Data template)	No File Uploaded
Reports of Academic Staff College or similar centers Verification of schedules of training programs	<u>View File</u>
Copy of circular/ brochure/ report of training program self conducted program may also be considered	No File Uploaded
Any other relevant information	<u>View File</u>

# 6.3.4 - Number of teachers undergoing Faculty Development Programmes (FDP) including online programmes during the year (Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

4

File Description	Documents
Days limits of program/course as prescribed by UGC/ AICTE or Preferably Minimum one day programme conducted by recognised body/academic institution	No File Uploaded
Any other relevant information	No File Uploaded
Details of teachers who have attended FDPs during the year (Data template)	<u>View File</u>
E-copy of the certificate of the program attended by teacher	<u>View File</u>

6.3.5 - Institution has Performance Appraisal System for teaching and non- teaching staff. Describe the functioning of the Performance Appraisal System for teaching and nonteaching staff within 100 - 200 words

Institute has Self-appraisal system.

The self- appraisal system involves the following factors-

Teaching staff -

For teaching faculties active participation in academic activities of the institute in guidelines of University will be taken into consideration. In research field, contributions of the teaching staffs in research publications, research paper presentations done in conferences and getting Copyrights, patency for any creative ideas or any innovations by any staffs are considered for appreciation by the institute. For, Clinical services (where applicable) managing the clinical procedures and taking care of the additional duties assigned are evaluated for the appraisal of the staffs. Lending the services in administration with due responsibility by the staff and active participation in committees and councils are also subjected for appraisal assessment.

Non-teaching staff -

Based on the contribution of the non-teaching staffs towards daily functioning and development of the institute proper appreciations are given to them. The office/administrative staffs' and technical staff's performance is being evaluated by the Office Manager and the

# report is submitted to the Head of the institute for their proper appreciation.

Head of institute completes the annual appraisal of the teaching and non-teaching faculty by providing the due perks.

File Description	Documents
Performance Appraisal System	https://cods.edu/wp-content/uploads/2022/09/ 6.3.5-Performance-Appraisal-system.pdf
Any other relevant information	Nil

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Accusations of funds

- The main source of revenue is generated through Student Admission fee, Tutorial fee and Material Fee.
- Another major source of revenue is generated by patients' treatment carried out in Dental Hospital..
- Donations contributed from the Alumni of the college.

Utilization of Funds

- A finance committee looks after various recurring and nonrecurring expenses.
- The Principal, Store -In- charge along with Finance committee ensures that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

Resource Mobilization Policy and Procedure -

- Planned expenditures such as Clinical and lab equipment purchase, furniture and other developmental expenses along with routine expenditures are included in the budget estimate.
- The budget is then scrutinized and approved by the Board of management.
- Statutory auditors will certify the financial statements.

Optimal utilization of resources -

• The college aims at promoting education, service and research, due budgetary allocations are done.

The resources are been utilized for giving out salaries to the staffs, maintaining the routine expenses of the departments and the institute along with academic extra-curricular and co-curricular activities, purchasing advanced Diagnostic equipment, treatment armamentarium and patient management software, AMCs for equipment and instruments. etc...

File Description	Documents
Resource mobilization policy document duly approved by College Council/other administrative bodies	https://cods.edu/wp-content/uploads/2022/09/ 6.4.1-Policy-docfinancial-management-and- resource-mobilization.pdf
Procedures for optimal resource utilization	<u>Nil</u>
Any other relevant information	<u>Nil</u>

6.4.2 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling any audit objections within 100 -200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance.

- 1. Before commencement of every financial year, Principal submits a proposal on budget allocation, to the management.
- 2. College budgets include recurring and non-recurring expenses.
- The expenses will be monitored by the accounts departmentfinance committee as per the budget allocated by the management.

Process of the Internal audit:

The expenses incurred under different Heads of the all the departments are thoroughly checked by verifying the bills, indents, and vouchers by the account section and then approved by the Principal.

Process of the External audit:

The accounts of the college are audited by the chartered accountant regularly as per government rules. They perform the audit to obtain reasonable assurance about the financial statements. The auditor ensures that all the payments are dully authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within prescribed time limits. The auditors also evaluate the appropriateness of accounting policies used. Institutional external auditing is done by SANTHAPPA & Co.

File Description	Documents
Documents pertaining to internal and external audits for the last year	<u>https://cods.edu/wp-</u> content/uploads/2022/09/2020-21.pdf
Any other relevant information	<u>Nil</u>

6.4.3 - Total Grants received from government/non-government bodies, individuals, philanthropists during the year (INR in Lakhs)

Funds/grants received from government bodies (INR in Lakhs)	Funds/grants received from nongovernment bodies (INR in Lakhs)
Nil	Nil

File Description	Documents
Audited statements of accounts for the year	No File Uploaded
Copy of letter indicating the grants/ funds received by respective agency as stated in metric	No File Uploaded
Provide the budget extract of audited statement towards Grants received from Government / non- government bodies, individuals, philanthropist duly certified by chartered accountant/ Finance Officer	No File Uploaded
Information as per Data template	<u>View File</u>
Any other relevant information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Institution has a streamlined Internal Quality Assurance Mechanism. Describe the Internal Quality Assurance Mechanism in the Institution and the activities of IQAC within 100 - 200 words

The IQAC of College of Dental sciences is framed according to the NAAC framework, in the year 2013. The members in the IQAC are forming the required committees of the college by appointing the staffs and student members for carrying out the various academic, research and service activities of the institute. All these committees are given responsibilities to manage the activities to fulfil the vision and mission of our institute. These committees are supervised by Associate Dean Academics, Associate Dean Administration, Associate Dean Examination and Associate Dean Human resource.

The various committees that are functioning under IQAC are:

College council Committee, Continuing Dental Education Committee, Aluminiassociation Committee, Staff Development and Welfare Committee, Women Welfare and Empowerment Committee, Student Welfare and Affairs Committee, Library and learning Resources Committee, Interdisciplinary Activities Committee, Scientific Research Development, Sustenance Committee, Eliminate Ragging/Redressal Grievances/Prevention of Sexual Harassment Committee, College Magazine Committee, ICT and website facilities Committee, Feedback analysis committee, Hospital infection Control Committee, College Curriculum committee, Career Guidance and Placement Committee, Extension and outreach activities Committee, Student Mentorship Committee, Parents Teachers association Committee, Infrastructure development and Maintenance Committee, Committee for Code of Conduct, Committee for promotion and recruitment.

File Description	Documents
The structure and mechanism for Internal Quality Assurance	https://cods.edu/wp-content/uploads/2022/09/ Organisational-structure-organogram.pdf
Minutes of the IQAC meetings	https://cods.edu/wp-content/uploads/2022/10/ IQAC-Meeting-Circular-and- Minutes-2020-21.pdf
Any other relevant information	Nil

6.5.2 - Number of teachers attending programs/ workshops/ seminars specific to quality

# improvement in the year (Please exclude participations in Faculty Development Programmes (FDP) mentioned in metric 6.3.4)

File Description	Documents			
Details of programmes/ workshops/ seminars specific to quality improvement attended by teachers during the year	No File Uploaded			
List of teachers who attended programmes/ workshops/ seminars specific to quality improvement during the year	No File Uploaded			
Certificate of completion/participation in programs/ workshops/ seminars specific to quality improvement	No File Uploaded			
Information as per Data template	<u>View File</u>			
Any other relevant information	No File Uploaded			
6.5.3 - The Institution adopts several Quality Assurance initiatives. The Institution has implemented the following QA initiatives: Regular meeting of Internal Quality Assurance Cell (IQAC) Feedback from stakeholder collected, analysed and report submitted to college management for improvements Organization of workshops, seminars, orientation on quality initiatives for teachers and administrative staff. Preparation of documents for accreditation bodies (NAAC, NBA, ISO, NIRF, NABH, NABL etc.,)				

File Description	Documents		
Information as per Data template	No File Uploaded		
Annual report of the College	<u>View File</u>		
Minutes of the IQAC meetings	<u>View File</u>		
Copies of AQAR	<u>https://cods.edu/wp-</u> content/uploads/2022/08/AQAR-2019-2020.pdf		
Report of the feedback from the stakeholders duly attested by the Board of Management	No File Uploaded		
Report of the workshops, seminars and orientation program	No File Uploaded		
Copies of the documents for accreditation	<u>View File</u>		
Any other relevant information	No File Uploaded		
INSTITUTIONAL VALUES AND BEST PRACTICES			

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Total number of gender equity sensitization programmes organized by the Institution during the year

#### 2

File Description	Documents
List of gender equity sensitization programmes organized by the Institution (Data template)	<u>View File</u>
Copy of circular/brochure/ Report of the program	<u>View File</u>
Extract of Annual report	<u>View File</u>
Geo tagged photographs of the events	No File Uploaded

7.1.2 - Measures initiated by the Institution for the promotion of gender equity during the year.Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus within 100 - 200 words

Gender equity is well portrayed in our college, with women gracing

the position of Principal, Vice-Principal and 6 Heads of the Departments. They are being a source of inspiration and role models to students, faculty and society.

International Women's Day was celebrated on 08 march 2021. The program was graced by Dr. Sudarshan C Y, Professor and Head of the Department of Psychiatry. He spoke about "Working women- Challenges of Dual Role".

A virtual meeting was organized in the evening of 8th March 2021, speakers spoke on gender equity, women empowerment as family leaders and role in community, role of women in leadership and management in healthcare profession. The program was graced by huge numbers from the public and institution.

CCTV have been installed in college and hostel premises, college buses have been provided for girls staying in the hostel, these are some of facilities provided for women in terms of safety and security. Common rooms are also provided for the students and staff for basic necessity.

According to the rules and regulations of the institution, paid maternity leave for three months can be availed for two deliveries by the teaching staff.

File Description	Documents			
Annual gender sensitization action plan	https://cods.edu/wp-content/uploads/2022/09/ annual-gender-action-plan-1.pdf			
Specific facilities provided for women in terms of a. Safety and security b. Counselling c. Common Rooms d. Day care centre for young children	https://cods.edu/wp-content/uploads/2022/09/ 7.1.2-photos-Specific-facilities-provided- for-women.pdf			
Any other relevant information	Nil			
7.1.3 - The Institution has facilit alternate sources of energy and conservation devices 1 Solar ene to the Grid Sensor based energy Biogas plant Use of LED bulbs/ equipment	energy orgy Wheeling conservation			

File Description	Documents
Geotagged Photos	https://cods.edu/wp-content/uploads/2022/09/ 7.1.3-Geotagged-Photos.pdf
Installation receipts	<u>View File</u>
Facilities for alternate sources of energy and energy conservation measures	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.4 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 100 - 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

At our institution, a large-scale generation of biomedical and other forms of waste on a daily basis occurs. An utmost importance is given for proper segregation and management of biomedical waste as per the guidelines of the Karnataka State Pollution Control Board. Thereby, avoiding adverse health outcomes related to poor management of waste. This requires adherence to environmentally sound and safe protocols, which are diligently followed at our college, with adequately trained support staff.

Solid waste generated in the institution is collected and transported by the corporation vehicle on daily basis.

Biomedical waste: We follow the 2016 Guidelines of the management; accordingly, waste is segregated into 4 categories, which are colour coded for easy identification and disposal. Segregation chart is displayed in all departments, in the designated area of colour-coded bins.

All the collected biomedical waste in the Institution is transported to the common biomedical waste area designated and located at the campus, from where it is collected and managed by the approved Biomedical waste agency (Sushanth Environmental Technologies).

The batteries used for power management in the Institution are regularly maintained and older batteries are disposed of through recognized dealers, while purchasing new batteries as part of Ewaste management

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	https://cods.edu/wp- content/uploads/2022/09/merged-RECEIPTS.pdf
Geotagged photographs of the facilities	https://cods.edu/wp-content/uploads/2022/09/ 7.1.4-2020-PHOTOS.pdf
Any other relevant information	Nil
7.1.5 - Water conservation facili in the Institution: Rain water ha well /Open well recharge Constr	arvesting Bore

and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents					
Geotagged photos / videos of the facilities	https://cods.edu/wp-content/uploads/2022/09/ 7.1.5-Geotagged-photos-Water-conservation- facilities-photos.pdf					
Installation or maintenance reports of Water conservation facilities available in the Institution	<u>View File</u>					
Any other relevant information	No File Uploaded					
7.1.6 - Green campus initiatives of the Institution include: Restricted entry of automobiles Battery-powered vehicles Pedestrian-friendly pathways Ban on use of plastics Landscaping with trees and plants		A. All of the Above				

File Description	Documents
Geotagged photos / videos of the facilities if available	https://cods.edu/wp-content/uploads/2022/09/ 7.1.6-Geotagged-photos.pdf
Geotagged photo Code of conduct or visitor instruction displayed in the institution	<u>View File</u>
Any other relevant information	No File Uploaded
Reports to be uploaded (Data Template)	<u>View File</u>

7.1.7 - The Institution has Divyangjan friendly,	c.	Any	2	or	3	of	the	Above	
barrier-free environment Built environment									
with ramps/lifts for easy access to classrooms.									
Divyangjan friendly washrooms Signage									
including tactile path, lights, display boards									
and signposts Assistive technology and									
facilities for Divyangjan to access NAAC for									
Quality and Excellence in Higher Education									
AQAR format for Health Sciences Universities									
Page 68 website, screen-reading software,									
mechanized equipment Provision for enquiry									
and information: Human assistance, reader,									
scribe, soft copies of reading material, screen									
reading									

File Description	Documents
Geo tagged photos of the facilities as per the claim of the institution	<u>View File</u>
Any other relevant information	No File Uploaded
Data template	<u>View File</u>
Relevant documents	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The beginning of the year was uneventful, but later in the course of the year the COVID pandemic shook the foundations of the life. The livelihood, working nature, social life, education was severely hampered. So were the activities of the college, with majority of teaching entering the virtual world and day to day clinical, extension and cultural activities coming to a standstill?

During the pandemic, our interns and post-graduate students brought laurels to the Institution by working in the COVID wards of Chigateri general hospital to provide valuable healthcare service to the patients and to the society. During the covid period, though the college was not actively functioning, the management did not lay-off teaching and non teaching faculty members and continued to pay the salaries.

The institution shouldered the responsibility towards the society during the pandemic by providing both dental and medical care at our college and government hospital. The institution had taken an early initiative of getting students and staff vaccinated against the COVID-19 virus with the help of the district health authorities on 22nd - 29th January 2021.

File Description	Documents			
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	https://cods.edu/wp-content/uploads/2022/09/ 7.1.8-supporting-documents-covid- postings-2020.pdf			
Any other relevant information/documents	Nil			
7.1.9 - The Institution has a press conduct for students, teachers, a and other staff and conducts per programmes in this regard. The Conduct is displayed on the web committee to monitor adherence Conduct Institution organized p ethics programmes for students, administrators and other staff d Annual awareness programmes Conduct were organized during	administrators riodic e Code of osite There is a e to the Code of orofessional , teachers, huring the year on Code of			

File Description	Documents
Information about the committee composition, number of programmes organized etc., in support of the claims	<u>View File</u>
Web link of the code of conduct	
	https://cods.edu/wp-
	<u>content/uploads/2022/09/Handbook.pdf</u>
Details of the monitoring committee of the code of conduct	<u>View File</u>
Details of Programs on professional ethics and awareness programs	<u>View File</u>
Any other relevant information	No File Uploaded
Institutional data in Prescribed format (Data Template)	<u>View File</u>

7.1.10 - The Institution celebrates/ organizes national and international commemorative days, events and festivals. Describe the efforts of the Institution in celebrating /organizing National and International commemorative days and events and festivals within 100 - 200 words

International Women's Day was celebrated on 08 march 2021. The program was graced by Dr. Sudarshan C Y, Professor and Head of the Department of Psychiatry. He spoke about "Working women- Challenges of Dual Role".

Various other activities like video message competition (Theme: #choose to challenge), guess the song, anyone anything, Gibberish was organized. Dress code for all the ladies was White color- the color for peace and purity.

Following which, the COVID pandemic impacted on our day-to-day activities in the Institution. Hence, all commemorative days, events and festivals in the college were put on hold adhering to the guidelines of the Government of India.

Our Institution took initiatives in sensitizing the students, working staff and faculty of the college by conducting COVID awareness program on disease control, donning and doffing of PPE, sterilization of the instruments and disinfection of the working area.

These initiative measures boasted the morale of the students, staff

and administrative staff of the college in getting back to the clinics to provide optimum dental healthcare to the patients.

### 7.2 - Best Practices

7.2.1 - Describe two Institutional Best Practices as per the NAAC format provided in the Manual (Respond within 100 - 200 words)

COVID- 19 activities during pandemic:

To contain the widely spread of the contagious COVID -19 disease our institution formulated several communities to deal with various measures to contain and limit the spread of the disease and treats the emergency patients. The committees helped with organising Isolation rooms for all students of college that had tested positive during screening tests or returned from their respective homes. Isolation centres were made in the hostel itself. The student welfare committee took into account the health and interests of the students in these difficult times. Numerous sensitisation programs were conducted regarding COVID 19, preventive or safety measures to be followed in clinics and campus for all the members.

Online classes:

Student welfare committee eliminated the exposure of exam going, undergraduate students by continuing their education through online lectures and examinations. All the teaching faculty had engaged themselves in online teaching. Digitalized platform has been used which was prescribed by the university.

File Description	Documents
Best practices page in the Institutional website	https://cods.edu/wp-content/uploads/2022/09/ best-practice-2020-21.pdf
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution during the year in one area distinctive to its priority and thrust within 100 - 200 words

During the peak of COVID pandemic our institution posted pg students and interns as per request of Government of Karnataka to assist and support medical doctors and nursing staff in treating COVID patients during 1st and 2nd wave at Primary health care centres in and out of Davangere. Our students underwent the training from the government doctors posted in CG hospital and were trained for serving in Triage area, ward duty and ICU duty.Uniqueness of this postings was all students voluntarily worked out on humanitarian grounds and had taste of success in saving many lives and also guarding them in post covid phase to a have better living.Many students who had served in the wards had turned positive and were isolated. After strict protocol was followed they were asked to resume their original duties after they had turned normal after the investigators revealed negative. We were requested to support the government in the management of Covid19 patients as there was shortage of nursing staff at Primary Health Centre, hence the nursing staff of our institution were posted at various Primary Health center in Davangere for administering the Vaccine for the public.

File Description	Documents
Appropriate web page in the institutional website	https://cods.edu/wp-content/uploads/2022/08/ Institutional-Distinctiveness-2020-21.pdf
Any other relevant information	Nil

## DENTAL PART

## 8.1 - Dental Indicator

# **8.1.1 - NEET percentile scores of students enrolled for the MBBS programme for the preceding academic year**

Number of students enrolled for the MBBS programme during the preceding academic year	Range of NEET percentil e scores Mean NEET percentile score SDNEET percentile score	Mean NEET percentile score	SDNEET percentile score
2019	48	0	0

File Description	Documents
List of students enrolled for the BDS programme for the preceding academic year	<u>View File</u>
NEET percentile scores of students enrolled for the BDS programme during the preceding academic year.	<u>View File</u>
Any other relevant information	No File Uploaded

8.1.2 - The Institution ensures adequate training for students in pre-clinical skills. Describe the steps taken to improve pre-clinical skills along with details of facilities available for students such as pre-clinical skill labs

The institution provides adequate facilities in training students in clinical labs. The objective of pre-clinical training is to train the students for clinical situation in a simulated environment the pre-clinical prosthetics department is equipped by 60 phantom head with gas connection and burner.

To enhance the pre-clinical skills students have been trained for 8 hours per week and they have to give 15 teeth arrangements as internal assessments per academic year and the PCP department. In PCP each table is equipped with micro motor to train the final BDS students and 1st year PG students with pre-clinical FPD exercises.

PCO is equipped with 60 tables with micro motor connection to train cavity preparation on typhodont and also natural teeth which helps students to work on patients later in clinics.

Pre-clinical orthodontics students are trained for basic wire bending exercises, typhodont exercises, appliance fabrication, model analysis.

Pedodontics department is equipped with model trimmer lathe vibrator and micromotor. Pre-clinical programs involved in live demonstration at a time with help of visualizer by dividing student into small groups. The live demonstration is given by faculty members. This helps the students acquiring necessary basic skills which increase the confidence in practising dentistry.

File Description	Documents	
Geo tagged Photographs of the pre clinical laboratories		<u>View File</u>
Any other relevant information		No File Uploaded
8.1.3 - Institution follows infection protocols during clinical teachinn preceding academic year Centra Supplies Department (CSSD) (ref Provides Personal Protective Eq while working in the clinic Patien manual Periodic disinfection of a areas (Register) Immunization of givers (Registers maintained) Not injury record	g during al Sterile ecords) uipment (PPE) nt safety all clinical of all the care-	B. Any 4 or 5 of the Above

File Description	Documents
Central Sterile Supplies Department (CSSD) Register (Random Verification by DVV)	<u>View File</u>
Disinfection register (Random Verification by DVV)	<u>View File</u>
Immunization Register of preceding academic year	No File Uploaded
Relevant records / documents for all 6 parameters	<u>View File</u>
Institutional Data in Prescribed Format (Data Template)	<u>View File</u>

8.1.4 - Orientation / Foundation courses practiced in the institution for students entering the college / clinics / internship. Describe in less than 100-200 words about Orientation for fresh students White coat ceremony Workshops on patient care (community skills, infection control, biomedical waste management, professional ethics) Internship orientation Any other

Every year induction ceremony is held in the college introducing the new students to the professional course of dentistry. Fordental student adequate knowledge and necessary skills become important for appropriate dental practice. The main goal of conducting this programme introducingstudents the utility of this professional life, also making them knowing about various other facilities in college.

The dental students are introduced to mentor programme where the

students can gain advice and guidance from some of the mentors present in the duration of dental course. Students are invited and encouraged to participate in and take part in various academic activities by the mentors of college and helps them to overcome and face academic and social problems. The mentorship programme held at college of dental sciences wants students find it easy way to communicate freely and openly providing feedback, explore various carrier possibilities and work through the vision of new perspective.

An innovative programme implant training held by college of dental sciences for students is conceptualized keeping in mind about recent advances in dentistry. Dental implants are widely emerging and used in field of oral restoration. The students will be exposed to all the steps and protocols of implant placements.

File Description	Documents
Orientation circulars	
	https://cods.edu/wp-content/uploads/2022/09/ 8.1.4-Orientation.pdf
Programme report	
	Nil
8.1.5 - The students are trained for using High B. Any 5 or 6 of the Above	
End Equipment for Diagnostic	and therapeutic
purposes in the Institution. Con	e Beam
<b>Computed Tomogram (CBCT)</b>	CAD/CAM
facility Imaging and morphome	tric softwares
Endodontic microscope Dental	LASER Unit
Extended application of light ba	used

microscopy (phase contrast

up

microscopy/polarized microscopy/fluorescent microscopy) Immunohistochemical (IHC) set

File Description	Documents	
Invoice of Purchase	<u>View File</u>	
Usage registers	<u>View File</u>	
Geotagged photos of the facilities, and list of studentstrained in the opted facilities	<u>View File</u>	
Institutional Data in Prescribed Format (Data Template)	<u>View File</u>	
treatment such as: Comprehens	ive / integrated	
specialized clinics and facilities f treatment such as: Comprehens clinic Implant clinic Geriatric cl health care needs clinic Tobacco clinic Esthetic clinic	ive / integrated inic Special cessation	
Freatment such as: Comprehens Clinic Implant clinic Geriatric cl nealth care needs clinic Tobacco Clinic Esthetic clinic	ive / integrated inic Special cessation Documents	
treatment such as: Comprehens clinic Implant clinic Geriatric cl health care needs clinic Tobacco clinic Esthetic clinic	ive / integrated inic Special cessation	
File Description Certificate from the	ive / integrated inic Special cessation Documents	
File Description Certificate from the principal/competent authority Geotagged photos of the facilities, and list of students	ive / integrated inic Special cessation Documents <u>View File</u>	

8.1.7 - Number of full-time teachers who have acquired additional postgraduate Degrees/Diplomas/Fellowships beyond the eligibility requirements from recognized centers/universities in India or abroad. (Eg: AB, FRCS, MRCP, FAMS, FAIMER & IFME, Fellowships, Ph D in Dental Education etc.) during the year

1

File Description	Documents
List of fulltime teachers with additional Degrees, Diplomas such as AB, FRCS, MRCP, FAMS, FAIMER/IFME Fellowships, Ph D in Dental Education etc. during the year	<u>View File</u>
Attest ed e-copies of certificates of postgraduate Degrees, Diplomas or Fellowships	No File Uploaded
Any other relevant information	No File Uploaded
Institutional Data in Prescribed Format (Data Template)	<u>View File</u>

8.1.8 - The Institution has introduced objective methods to measure and certify attainment of specific clinical competencies by BDS students/interns as stated in the undergraduate curriculum by the Dental Council of India.

OBJECTIVE STRUCTURED CLINICAL EXAMINATION [OSCE]

In the college of dental sciences, Davanagere undergraduate examination for third and final year students activities are been carried out as stated in the undergraduate curriculum by the Dental Council of India and Rajiv Gandhi University of Health Sciences.

FINAL YEAR

Two clinical postings have been carried out for final year undergraduate students.

In the clinical examination there are three segments which includes EXAMINATION STATION, SKILL STATION, AND VIVA for the students.

The EXAMINATION STATION includes Case history and procedures and is assessed by communication with patients.

The SKILL STATION is there where the students have to perform various exercises and activities and it will be monitored keenly by assigned staffs.

VIVA CARDS: In the examination viva cards are segregated as easy, medium, and hard questions and kept in card box for students to

pick. For easy card, it has 2 MUST KNOW questions to be answered and it holds 50%. For medium card, it has 2 DESIRE TO KNOW question answered and it holds 75%. For tough card, it has 2 GOOD TO KNOW questions to be answered and it holds <90%.

File Description	Documents
Report on the list and steps taken by the College to measure attainment of specific competencies by the BDS students/interns stated in the undergraduate curriculum during the year	https://cods.edu/wp-content/uploads/2022/09/ OSCE-OSPE-AND-VIVA-CARDS.pdf
Geotagged photographs of the objective methods used like OSCE/OSPE	<u>https://cods.edu/wp-</u> content/uploads/2022/09/8.1.8.pdf
List of competencies	<u>https://cods.edu/wp-</u> content/uploads/2022/10/8.1.8.pdf
Any other relevant information	Nil

# 8.1.9 - Number of first year students, provided with prophylactic immunization against communicable diseases like Hepatitis-B during their clinical work during the year.

Number of students admitted in the first year of the teaching programmes during the year	Number of First year students administered immunization /prophylaxis
48	23

File Description	Documents
Policies documents regarding preventive immunization of students, teachers and hospital staff likely to be exposed to communicable diseases during their clinical work	<u>View File</u>
List of students, teachers and hospital staff, who received such immunization during the preceding academic year	<u>View File</u>
Any other relevant information.	No File Uploaded
Institutional Data in Prescribed Format (Data Template)	<u>View File</u>

8.1.10 - The College has adopted methods to define and implement Dental graduate attributes with a system of evaluation of attainment of such attributes.

### ATTRIBUTES OF A GRADUATING STUDENT

The attributes of a graduating student are dealt under three main headings-

Knowledge and understanding

Skills

#### Attitudes.

- Adequate knowledge of the development, structure and function of the teeth, mouth, and jaws and associated tissues in both health and disease and their relationship and effect on general state of health and also bearing on physical and social well-being of the patient.
- 2. Graduates will be able to value differences in health beliefs, lifestyles, ethic and cultural background.
- 3. Graduate with clinical and technical aspects of dentistry as is required for general dental practice.
- 4. Undertake total oral and dental health care of the patients of all ages
- 5. Possess skill to carry out certain investigations and ability to interpret laboratory findings.
- 6. Integrated approach of staff in bringing out the academic excellence
- 7. Strong professional attachment that exists between students

Annual Quality Assurance Report of BAPUJI EDUCATIONAL ASSOCIATION COLLEGE OF DENTAL SCIENCES

#### and staffs.

- 8. Gains knowledge in newer technologies of the dental field.
- 9. Dental jurisprudence and legal and ethical obligations for dental practitioners.
- 10. Continuous research activity.
- 11. Willing to apply the current knowledge of dentistry in the best interest of the patients and the community.
- 12. Ability to be an active participant in professional organizations, and an appreciation of the benefits of the participation.

File Description	Documents
Dental graduate attributes as described in the website of the College.	https://cods.edu/wp-content/uploads/2022/09/ LEARNING-OUTCOMES-AND-GRADUATE- ATTRIBUTES.pdf
Any other relevant information.	<u>Nil</u>

# **8.1.11 - Per capita expenditure on Dental materials and other consumables used for student training during the year. [Amount in INR (Lakhs)]**

#### 3026769.74

File Description	Documents
Audited statements of accounts.	<u>View File</u>
Any other relevant information	No File Uploaded
Institutional Data in Prescribed Format (Data Template)	<u>View File</u>

8.1.12 - Establishment of Dental Education Department by the College for the range and quality of Faculty Development Programmes in emerging trends in Dental Educational Technology organized by it.

The Dental Education Unit (DEU) of College of Dental Sciences and Hospital, Davangere was established in the academic year 2019-20.

Objectives of the DEU

1. To plan, implement and evaluate curricular development and faculty development in thecollege in alignment with NEP, the statutory body and University initiatives (expecting changes towards competency based education)

- 2. Curriculum related: To collaborate with curriculum committee, PBL committee, etc. for curriculum innovations (such as value added courses) and ensure curriculum development.
- 3. Methodology related:
  - To ensure continuous quality improvement with evaluation on its various methods of teaching and assessment, and implement innovations
  - To inspire students and interns for self directed learning and lifelong learning through various orientation and induction programs.
- 4. FDP related:

a) To train teachers as efficient and effective educators by encouraging them to go through any learning programs

b) To ensures faculty development, by means of FDP programs and workshops(eg. Basic course workshop and even advanced courses) by conducting within the institution, through DEU members.

- 1. Technology related: Sensitize and facilitate Information and Communication technology integration in the curriculum.
- 2. Research in Education related: To train the staff and students for effective research in educational methodologies and document their publications of original research and reviews.

File Description	Documents
List of seminars/conferences/workshops on emerging trendsin Dental Educational Technology organized by the DEU year- wise during the year.	https://cods.edu/wp-content/uploads/2022/10/ 8.1.12-SCEM-CODS-2020-21_compressed.pdf
List of teachers who participated in the seminars/conferences/ workshops on emerging trends in Medical Educational technology organized by the DEU of the College during the year	https://cods.edu/wp-content/uploads/2022/10/ 8.1.12-teacher-list-with-training-on- emerging-trends.pdf
Any other relevant information	https://cods.edu/wp-content/uploads/2022/09/ Members-of-the-DEU-2020-21.pdf